

# Agenda for Council Meeting

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11 December 2018

**1 - Apologies for Absence**

**2 - Declarations of Interest**

**3 - PROPOSED that the meeting be adjourned to allow:**

**Update from Mumbles Community Association**

**4 - Minutes of the Monthly Meeting held on 13 November 2018**

To confirm as a correct record the minutes of the Monthly Meeting held on 13 November 2018

**5 - Minutes of the Special Meeting held on 20 November 2018**

To confirm as a correct record the minutes of the Special Meeting held on 20 November 2018

**6 - Minutes of the Special Meeting held on 27 November 2018**

To confirm as a correct record the minutes of the Special Meeting held on 27 November 2018

**7 - Clerk's Report**

The report forms part of the digital agenda pack and comprises of the following item(s): 1. Letters Listing

**8 - Chair's Report**

**9 - Items from the Marketing, Media & Events**

**a - Christmas Lunches for Oystermouth, West Cross and Mayals**

Arrangements for the Christmas Lunch in Newton were progressing well but not in the other areas. It was suggested that a single Christmas Lunch be arranged in the Ostreme Hall or West Cross Community Centre targeting homeless and food bank users to utilise the remaining budget.

**RECOMMEND** that arrangements for a single Christmas Lunch targeting homeless and food bank users be pursued.

**10 - Questions to the Chair of the MME Committee**

**11 - Recommendations by the F&GP Committee**

**a - Standing Orders**

Please note revised standing orders in Dropbox/OneDrive

**RECOMMEND** that the revised standing orders be accepted.

**b - Equipment for RFO/Assistant Clerk**

**RECOMMEND** that the following purchases be made

- HP Pavilion Laptop - £399
- Canon MX495 Printer - £34.99
- Nokia 3.1 Mobile Phone - £119 Sim free or £12.99/month contract
- iPad - £299
- 4 Drawer Desk Pedestal - £191

**c - GDPR Equipment**

**RECOMMEND** that a Fellowes Professional Shredder be purchased at a cost of £178.

**d - Buffet at Honour of Mumbles/Mumbles in Bloom Event**

**RECOMMEND** that this be paid for out of MCC funds

**e - Mumbles Community Association – Grant Drawdown**

**RECOMMEND** that an additional drawdown of £2,500 plus VAT be approved to allow MCA to commission a video of the Phase I scheme (£2,000 plus VAT) and update their website (£500 plus VAT).

**16 - Questions to the Chair of the F&GP Committee**

**17 - Financial Report**

- Approval of Payment of Invoices
- 2<sup>nd</sup> Quarter Accounts

**18 - Recommendations from the Development Committee**

**19 - Virement of Unspent Funds**

**RECOMMEND** that all funds unspent in the Underhill 'pot' of £150.000 be transferred to the Skatepark fund.

**20 - Questions to the Chair of the Development Committee**

**21 - Recommendations from the Highways Committee**

**a - Bus Shelters Cleansing**

**RECOMMEND** that we accept the offer to clean all the shelters in the MCC area.

**22 - Questions to the Chair of the Highways Committee**

**23 - Recommendations by the Premises Sub- Committee**

**a - Ostreme Centre**

The structural survey has been received and several additional surveys/reports are needed:

**RECOMMEND** that we obtain the following:

- Foundations Check
- Drain Survey
- Electrical Survey
- Plumbing Survey

**24 - Questions to the Chair of the Community Planning Committee**

**25 - Questions to those on outside bodies**

**26 - Because of the Confidential Nature of the items about to be discussed it is likely that Council will vote for the press and public be excluded.**

**27 - Skate Park Tenders**

**28 - Report from the Personnel Committee**

This confidential report can be found in Dropbox and OneDrive

