

Agenda for Council Meeting

10 January 2017

1 - Apologies for Absence

2 - Declarations of Interest

3- Minutes of the Monthly Meeting held on 13 December 2016

To confirm as a correct record the Minutes of the previous meeting held on 13 December 2016

4 - Clerk's Report

The Clerk's report forms part of the agenda Pack.

5 - Chairman's Report

The Chairman's report forms part of the agenda Pack.

6 - Planning Applications

To consider the recommendations of the Planning Committee regarding applications for weeks 49, 50, 51, 52 & 52

7 - Amendments to Standing Orders

38. Committees and Sub-Committees

The Council may at its Annual Meeting appoint or dissolve committees and shall determine their terms of reference.

The Council from time to time may set up committees and task-and-finish groups to undertake work on behalf of the Council. Between Annual Meetings Councillors can be appointed to committees, such appointments to be confirmed by the Council.

The Council will agree committee Terms of Reference at its Annual Meeting; but subject to any statutory provision in that behalf:-

a) Shall not appoint any member of a committee so as to hold office later than the next Annual Meeting.

b) May appoint persons other than members of the Council to any Committee; who shall have no voting rights;

c) Committees will report periodically to Council.

- d) There shall be the following committees of the Council:-
- (i) Emergency Policy; Personnel; Finance and General Purposes; Highways; Development; Marketing and Media; Community Planning ;Planning
(For Honour of Mumbles See Below)
Should a major incident occur in the community the Emergency Policy committee will act to take what action deemed necessary to assist the emergency services. Members of this committee shall be the Council Chairman or Vice Chairman and the Chairman or Vice Chairman of each Standing Committee plus any co-opted experts an emergency situation requires.
- (ii) Committees will have a minimum of six and a maximum of eight members, excluding co-opted persons not members of the Council.
- (iii) Membership of Committees, (excluding Emergency Policy Committee) will be determined by the following method:
- I. Councillors wishing to serve on Council committees should indicate their committee preference in writing to the Clerk of the Council no later than 12 noon on the fifth working day before the date of the Annual Meeting of the Council
 - II. A copy of the committee preference list to be sent to each Councillor with the summons for the Annual Meeting
 - III. Any committee chair or vice chair listing their current committee as their first preference will automatically be appointed to that committee.
- (iv) All Councillors' first committee preferences will be appointed subject any committee where there are more first preference Councillors than committee places.
- i. In this event all names, excluding the outgoing chair or vice chair, will be placed into dark coloured bag or similar container and Councillors selected at random until committee composition has been completed.
 - ii. If there are insufficient first preferences to bring a committee to its maximum, those listing it as their second preference will be appointed. In the event that these exceed the number of committee places the procedure in iv. (above) will be followed.
 - iii. The same procedure as above will be followed for third and fourth preferences
 - iv. The committees will be filled in alphabetical order
- (v) Chairmanship of Committees will be determined by the following method:
- i. Once the committees have been formed nominations for position of Chair and Vice-chair will be accepted.
 - ii. Voting will be as laid out in standing order entitled 'Voting on Appointments'

- iii. All councillors will be entitled to vote for these appointments
- iv. The posts will be filled in committee alphabetical order

Notes:

1. SO 39 is to be deleted as neither the Chair or Vice- Chair is granted any power above any other Councillor and therefore SO 39 has no validity. Either can attend any committee meeting as an observer, as can any other councillor.
2. Details of any person to be recommended to the Annual Meeting for receipt of the "Honour of Mumbles" to be provided to the Clerk no later than 12 noon on the fifth working day before the date of the Annual Meeting of the Council

Proposed by: Cllr John Cooper

Seconded by: Cllr Tracey Duffy

8 - Appoint Governor to Grange Primary School

9 - Appoint Observer to Mumbles Community Association

10 - Financial Report

The report forms part of the Agenda Pack and covers:

- 3rd Quarter Accounts for approval
- Invoices for approval
- Bank Balances

11 - Questions to the Chairman of the F&GP Committee

12 - Questions to the Chairman of the Development Committee

13 - Questions to the Chairman of the Highways Committee

14 - Questions to the Chairman of the Events Committee

15 - Questions to the Chairman of the Media & Marketing Committee

16 - Questions to the Chairman of the Community Planning Committee

17 - Questions to those on outside bodies

18 - Questions to City Councillors