

**MINUTES** of the **MONTHLY MEETING** of Mumbles Community Council held on Tuesday 10 November 2015 in the Council Offices, Walters Crescent, Mumbles

**427.11.15** Chairman: Councillor H. Mitchell  
Councillors: B. Arthur, J. Beach, A. Colburn, M. Colburn, D. Dorsett, T. Duffy, P. Erasmus, M. Griffiths, M. Jones, G. Kaminaris & J. Twining

Apologies: Councillor: J. Cooper, E. Morgan, T. Scales, L. Tyler-Lloyd & P. Whittaker

**428.11 TO RECEIVE DISCLOSURES OF PERSONAL INTEREST FROM MEMBERS IN ACCORDANCE WITH THE PROVISIONS OF THE CODE OF CONDUCT ADOPTED BY THIS COUNCIL ON 8<sup>TH</sup> APRIL 2008**

**Cllrs Arthur, Beach, A. Colburn, M. Colburn, P. Jones & H. Mitchell** declared personal and prejudicial interests in item 473.11, as committee members and officials of the Royal British Legion, Mumbles & South Gower Branch and left the meeting when the item was discussed.

**Cllr Beach** declared a personal interest in item 445.11, as he is a member of the Bowls Club.

**Cllr Duffy** declared a personal and prejudicial interest in item 462.11, as she is a member of Mumbles Traders Association and left the meeting when the item was discussed.

**Cllr Duffy** declared a personal and prejudicial interest in item 468.11, as she is a member of the Traders Association and Treasurer of Mumbles Tourist Information Centre and she left the meeting when the matter was discussed.

**429.11 Minutes of the Monthly Meeting held on 13 October 2015**

**RESOLVED** that the Minutes of the Monthly Meeting of Council held on 13 October 2015 be accepted as a true record.

**430.11 Election of Vice-Chairman**

Cllr Arthur was elected as Vice-Chairman of the Council.

**Clerk's Report**

**431.11** The letters listing was circulated

## Chairman's Report

- 432.11** The Chairman reported that since last month, the only official engagement she had attended was the Remembrance Service, held on Sunday, 8 November, at All Saint's Church, Oystermouth, where she was asked to read a passage from the New Testament, which was a great honour.

The laying of the wreath, on behalf of Mumbles Community Council, at the Memorial in Southend Gardens, followed the Service.

- 433.11** The Chairman told Council that she had not received any formal invitations for next month.

- 434.11** The Chairman informed Council of the sad news of the passing of one of Mumbles Community Councils (MCC) ex councillors, Peter Jones, who was also a past MCC Chairman.

She described Peter as a most dedicated, diligent and committed councillor, who gave his 'all' to our community.

She, along with three other councillors attended his funeral on Friday, 30 October, and had sent, on behalf of MCC, a sympathy card to his family.

The Council observed a minute's silence in honour and respect to Peter Jones.

## Planning Applications

- 435.11** Cllr A. Colburn left the meeting room.

- 436.11** **2015/2066** – 85 Mumbles Road, West Cross  
**OBJECTION** – Concern over trees covered by Tree Preservation Orders (TPOs). Design is out of keeping with surrounding properties. Also, impact on view from promenade and Swansea Bay.

- 437.11** **2015/2104** – 35 Llwynderw Drive, West Cross  
**OBJECTION** – Yet again another application in Llwynderw is being made to fell a health tree. MCC is concerned about the high number of trees being felled since the houses were built. Would lopping be more tree-friendly?

- 438.11** **2015/2131** – 3 Appledore Place, Newton  
**OBJECTION** – Do not support the lopping of tree as it is not considered necessary, but would support lopping of overhanging branches.

- 439.11** **2015/2134** – ATE British Telecom, Amy Dillwyn Close, Mumbles Road  
**OBJECTION** – Impact on the residence of the nursing home.

- 440.11** All other planning applications were passed as either 'Support C&CS planning/tree officer/no decision' or 'No Objection'.

- 441.11** Cllr A. Colburn returned to the meeting room.

#### **442.11 Mumbles Lifeboat Boathouse**

To consider a request from local resident to urge the RNLI to paint the new boathouse the same colour as the old boathouse

**RESOLVED** to write to RNLI Headquarters drawing their attention to the request and advise the local resident accordingly.

#### **Items from the F&GP Committee**

#### **443.11 Peel Wood**

Grant application received to put new entry into Peel Wood from Cemetery Drive, the existing one being shut due to health and safety reasons. Total cost of the project £900.

**RESOLVED** that a grant of £500 be made.

#### **444.11 Grant Request from Newton Primary School Parent's Association**

Grant application received to provide tree seating in a play area.

**RESOLVED** that a grant of £300 be made towards the cost of the seats.

#### **445.11 Oystermouth Bowls Green**

Mallards have completed their Survey Report on Pavilion and Pensioners Hall, which lists a number of works that need to be completed to bring the properties up to an acceptable level. C&CS have approved a grant application from Mumbles Community Council.

**RESOLVED** that

- i. MCC accepts the recommendation of our surveyor, Mallards, that Clive Brannigan – a Quantity Surveyor whose practice is in Mumbles – be appointed to produce schedule of works and obtain three quotes on MCC's behalf
- ii. MCC formally accepts offer of grant of £5,500 from the Swansea Community Action Transformation Fund
- iii. Formal negotiations to be commenced for possible lease between C&CS and MCC for the bowling green.

#### **446.11 Report on the Audit**

The annual report on the audit, written by the Chairman of Finance & General Purposes and the Clerk.

**RESOLVED** that

- i. Mr Lyn Llewellyn be appointed as MCC's internal auditor for the 2015/16 financial year
- ii. That a sub-committee comprising the F&GP committee Chairman and Vice-Chairman with a substitute being Cllr Beach to review MCC's risk assessment documents.

## Financial Report

<b>Invoices Approved</b>						
Chq No:	Payee	Purpose	Net (£)	VAT (£)	Gross (£)	
<b>447.11</b>	3241	Cheers Wine Merchants	Hennebont Gift	£169.96		£169.96
<b>448.11</b>	3242	Replacement for Cheque No: 3215				
<b>449.11</b>	3243	Clerk	Salary	£1,005.60		£1,005.60
<b>450.11</b>	3244	HM Revenue & Customs	Tax/NI	£143.32		£143.32
<b>451.11</b>	3245	Flashbulb Photograph	Hennebont Gift -	£139.99		£139.99
<b>452.11</b>	3246	C&CS	Streetworks License	£452.00		£452.00
<b>453.11</b>	3247	Llwynderw Church Hall	Hire of Hall Info Day	£150.00		£150.00
<b>454.11</b>	3248	Lisa Williams (Lets Dance	Facilitation of Tea Dance	£80.00		£80.00
<b>455.11</b>	3249	GJ Isaac & Son Ltd	Cleaning of War Memorial	£530.00	£106.00	£636.00
<b>456.11</b>	3250	Mazars	Audit Fees	£415.00	£83.00	£498.00
<b>457.11</b>	3251	RBL, Mumbles & South	Wreath	£18.00		£18.00
<b>458.11</b>	3252	Society of Local Council	CILA training Course	£250.00	£50.00	£300.00

<b>Invoice – Awaiting Report from Supplier</b>						
Chq No:	Payee	Purpose	Net (£)	VAT (£)	Gross (£)	
<b>459.11</b>	3253	Mumbles Times	MCC Newsletter	£2,320.00		£2,320.00

<b>460.11</b>	<b>Account Balances</b>				
		Current Account			£21,921.83
		Deposit Account			£60,179.36

**461.11** Cllr Dorsett joined the meeting.

### **462.11 Grant Request from Mumbles Traders Association**

A grant application of £2,730 has been received from Mumbles Traders Association to repair and upgrade the Christmas lights in Newton Road.

**RESOLVED** that no grant be made.

### **Items from the Development Committee**

#### **463.11 Playgrounds**

Cllr A. Colburn, in his role as ward member for Oystermouth on City & County of Swansea, has been working to get these upgraded in a timely manner.

**RESOLVED** that a letter be sent to C&CS in support of Cllr Colburn's efforts and also requesting no-dog signs be put up as appropriate.

#### **464.11 Service Level Agreement between C&CS & MCC**

The Chairman referred to a draft of a Service Level Agreement between MCC and C&CS detailing price per hour for e.g. electricians etc.

**RESOLVED** that

- i. the possibility of a new Service Level Agreement be investigated
- ii. An up-to-date list of approved contractors be obtained

#### **Items from the Community Planning Committee**

#### **465.11 Training Update**

**RESOLVED** that:

- i. The Clerk undertakes CILA training course.
- ii. OVW are asked to provide bespoke training sessions at MCC offices on (a) Community Planning and (b) Devolution of Services/Community Asset Transfer and (c) Making Effective Grant Applications

#### **Items from the Events Committee**

#### **466.11 Schools Council Event**

**RESOLVED** that MCC's school governors attend a meeting of their School Council to obtain ideas to be submitted to MCC for discussion.

#### **Items from the Marketing & Media Committee**

#### **467.11 MCC Newsletter**

**RESOLVED** that MCC set up our pop-up to distribute newsletters at Christmas road closure on 26 November.

#### **Standing Orders were suspended**

**RESOLVED** that cheque no 3253 made payable to Mumbles Times be temporarily be held until an explanation has been received on the problems and delay in distribution.

#### **Standing Orders were Unsuspended**

#### **468.11 Mumbles Map**

The proposal that the excess from the budget for Swansea Life and Mumbles Times be used to buy the 'location pin and small advert package' for the Mumbles Map at a cost £125 was discussed by the Marketing & Media Committee was put to Council.

A named vote was called for:

FOR: Cllrs Beach, Dorsett, Erasmus, Griffiths, Kaminaris & Mitchell

AGAINST: Cllrs Arthur, A. Colburn, M. Colburn, M. Jones

ABSTAIN: Cllr Twining

**RESOLVED** that MCC purchase a 'location pin and small advert package' from Mumbles Tourist Information Centre, for the Mumbles Map, at a cost of £125.

### **Items from the Highways Committee**

#### **469.11 West Cross Parking**

A revised plan received and distributed to all Councillors.

**RESOLVED** that MCC write to C&CS stating that we are happy with them proceeding with the provision of parking restrictions, as per revised plan.

#### **470.11 St. Peter's Church**

Revised plans not yet been prepared by C&CS, despite site visit that took place on 24 June 2015.

It was reported that a new 'part time' officer been appointed to prepare plans.

Clerk to follow up on this information with a view of escalating this issue.

**RESOLVED** that if it is felt necessary, a meeting with Head of Transportation at C&CS be arranged.

#### **471.11 Report on One Voice Wales Area Meeting**

During a report from Cllr A. Colburn he mentioned that it had been recommended that the Chairman of Council the Chairman of the Finance Committee and the Clerk attend an advanced finance training session. Clerk to arrange.

#### **472.11 Written Reports from C&CS Councillors**

**RESOLVED** that this be extended to include the three city councillors not on the Community Council, but whose wards are within MCC's boundaries.

#### **473.11 Appointment of Cllr Erasmus as Chairman**

Both Chairman and Vice-Chairman declared a prejudicial interest in the next item and had left the meeting room. Cllr Erasmus was appointed as Chairman for the remainder of the meeting.

#### **474.11 Storage**

The Mumbles & South Gower branch of the Royal British Legion (RBL) have written to MCC asking them to immediately vacate the premises.

**RESOLVED** that the withheld cheque, number 3229, for £519.96, be paid immediately to the RBL

**RESOLVED** that the Clerk to given plenary powers to seek quotations for and arrange removal of our storage items to a new site.

**Meeting closed at 8.56pm**