



Minutes of Meeting of the Finance and Compliance Committee held on 19 February 2024 at 6.30 pm Hybrid Meeting at the Ostreme Centre & via Teams

Councillors Present: Ian Scott (Chair), Will Thomas, Rebecca Fogarty, Angela O'Connor and Carrie Townsend Jones

Officers Present: Kerry Grabham – Clerk and Ian Hughes – CS

FI2402-01 Apologies: Cllr. Francesca O'Brien

FI2402-02 Declarations of Interest
None

FI2402-03 Minutes of the Previous Meeting of the Committee

RESOLVED to approve the minutes of the meeting held on 04 December 2023 as a true record.

FI2402-04 Outstanding Actions from Previous Meeting

RESOLVED outstanding actions updated, details recorded in 'outstanding action' report by CSO.

FI2402-05 Budget Monitoring Report to 31/12/2023 - Paul Beynon, RFO
Reports attached.

Financial reports prepared by RFO Paul Beynon had previously been provided to councillors, the Clerk in the absence of the RFO offered to take questions in relation to these reports.

RESOLVED to approve the budget monitoring report to 31st December 2023

**FI2402-06 Budget 2024/25 - Paul Beynon, RFO**

Budget reports prepared by RFO Paul Beynon had previously been provided to councillors, the Clerk in the absence of the RFO offered to take questions in relation to these reports.

RESOLVED to approve the budget reports 2024/25.

FI2402-07 Consider Review of Grants Policy.

Following an internal review audit, the Clerk had prepared a review and circulated an accompanying document to committee members prior to the meeting. The Clerk highlighted proposed changes in yellow and detailed changes prior to taking questions from councillors. The Clerk outlined changes to the application process and access to information on MCC Website, this included replacing 'Survey Monkey' with a more user-friendly application form. The Clerk outlined how Diane Arthernought, The Customer Services Officer would be taking on the additional role of assisting with grant applications. Diane will be tracking applications from the outset until such time as being either rejected or successfully paid; she will be liaising with applicants ensuring that all supporting documentation is provided and that applications are otherwise correctly completed prior to claims being discussed at committee meetings.

The regularity of grant applications was also considered, and the consensus was that the current process of receiving monthly applications was too frequent. Whilst applications being considered on a six-month basis may be appropriate in the future a compromise of three-monthly periods was thought to be more practical in the short term by councillors.

Other considerations discussed by councillors included the reduced funding for future projects and whether there should be a cap of £10,000 on grants in the short term.

AGREED to allow the Clerk and other officers to make necessary administrative changes to the application form including type of grants available to be claimed.

RECOMMENDED: that subject to the following amendments the grant policy review be accepted:

- To remove paragraph 1.1
- Under paragraph 4.3, the score for 'Fits well with Community Council strategic aims' should have a score of '2'.



- Grant applications to be considered on a three-monthly basis commencing with the start of the 2024/25 financial year; moving to a six-monthly basis to be considered following a twelve-month review period.

FI2402-08**Last two years of audit recommendations.**

Report attached.

The Clerk outlined that audit recommendations were on-going including two queries being resolved.

AGREED to allow the Clerk to complete outstanding queries and bring updated recommendations to a future Finance and Compliance Committee Meeting.

FI2402-09**Financial Risk Assessment**

The Clerk had previously circulated documents and outlined new proposals. The Clerk took questions from councillors including the option of liaising with Swansea City Council on similar proposals.

RECOMMENDED: that the Financial Risk Assessment be reviewed on a three-monthly basis with The Finance & Compliance Committee Meeting and then Full Council being updated.

FI2402-10**Rhondda Symphony Orchestra Grant Application**

Grant Application for £1,000 towards a concert on 4th May 2024 at All Saints Church, Oystermouth, that celebrates living and 20th Century Welsh composers.

A discussion took place on the application, including ticketing pricing being affordable to the wider public.

RECOMMENDED: that the amount of £1,000 be granted to contribute towards the concert, subject to enquiries being made to the applicant in relation to ticket prices.



FI2402-11

Mumbles Yacht Club (MYC) Grant Application

Grant Application for £650 plus VAT, to assist in transforming Mumbles Yacht Club into Mumbles Watersports Centre.

A discussion took place on this revised application which now included amenities (toilets and storage facilities) outside the current Mumbles Yacht Club. All committee members were enthusiastic about the potential for such a project whilst wanting to have additional information.

RECOMMENDED: that the amount of £650 plus VAT be granted subject to the following two conditions.

- Mumbles Yacht Club to provide the last three months of bank statements prior to the next committee meeting.
- Geoff Bacon of Swansea City Council to be e-mailed with a request for additional information.

FI2402-12

Sunshine Lotus Yoga Grant Application

Grant Application for £5,000 to support yoga classes within the community.

This revised application, which included supporting documentation was discussed. Following this discussion an amended application for £2,500 was voted upon with the additional £2,500 being sought from other sources.

RECOMMENDED: that the amount of £2,500 not be granted to Sunshine Lotus Yoga on a majority of three to two.

Meeting ended 7.39pm

Next Meeting 18.03.2024



**Cofnodion cyfarfod y Pwyllgor Cyllid a
Chydymffurfedd a gynhaliwyd ar 19 Chwefror
2024 am 6.30pm
Cyfarfod hybrid yng Nghanolfan Ostreme a thrwy
gyfrwng Teams**

Cynghorwyr yn bresennol: Ian Scott (cadeirydd), Will Thomas, Rebecca Fogarty, Angela O'Connor a Carrie Townsend Jones

Swyddogion yn bresennol: Kerry Grabham – Clerc, ac Ian Hughes – Swyddog Cymorth Pwyllgorau

FI2402-01 Ymddiheuriadau: Y Cynghorydd Francesca O'Brien

FI2402-02 Datganiadau o fuddiant
Dim

FI2402-03 Cofnodion cyfarfod blaenorol y pwyllgor

PENDERFYNWYD cymeradwyo cofnodion y cyfarfod a gynhaliwyd ar 4 Rhagfyr 2023 fel cofnod cywir.

FI2402-04 Camau i'w cymryd o'r cyfarfod blaenorol

PENDERFYNWYD bod y camau gweithredu a oedd heb eu cwblhau bellach wedi'u diweddarau, a bod y manylion wedi'u cofnodi yn yr adroddiad 'camau gweithredu heb eu cwblhau' gan y Swyddog Cymorth Pwyllgorau.

FI2402-05 Adroddiad monitro'r Gyllideb hyd at 31/12/2023 – Paul Beynon, Swyddog Ariannol Cyfrifol
Adroddiadau wedi'u hatodi.



Roedd adroddiadau ariannol a baratowyd gan y Swyddog Ariannol Cyfrifol Paul Beynon eisoes wedi'u darparu i gynghorwyr, ac, yn absenoldeb y swyddog hwn, cynigiodd y clerc gymryd cwestiynau mewn perthynas â'r adroddiadau hyn.

PENDERFYNWYD cymeradwyo adroddiad monitro'r gyllideb hyd at 31 Rhagfyr 2023.

FI2402-06

Cyllideb 2024/25 – Paul Beynon, Swyddog Ariannol Cyfrifol

Roedd adroddiadau a baratowyd gan y Swyddog Ariannol Cyfrifol Paul Beynon eisoes wedi'u darparu i gynghorwyr, ac, yn absenoldeb y swyddog hwn, cynigiodd y clerc gymryd cwestiynau mewn perthynas â'r adroddiadau hyn.

PENDERFYNWYD gymeradwyo adroddiadau cyllideb 2024/25.

FI2402-07

Ystyried adolygiad o'r polisi grantiau

Yn dilyn archwiliad adolygu mewnol, roedd y clerc wedi paratoi adolygiad ac wedi dosbarthu dogfen atodol i aelodau'r pwyllgor cyn y cyfarfod. Amlygodd y clerc newidiadau arfaethedig mewn melyn a newidiadau manwl cyn cymryd cwestiynau gan gynghorwyr. Amlinellodd y clerc newidiadau i'r broses ymgeisio a mynediad i wybodaeth ar wefan Cyngor Cymuned y Mwmbwls, ac roedd hyn yn cynnwys disodli 'SurveyMonkey' gyda ffurflen gais haws ei defnyddio. Amlinellodd y clerc sut y byddai Diane Arthernought, y Swyddog Gwasanaethau Cwsmeriaid, yn cymryd y rôl ychwanegol o gynorthwyo gyda cheisiadau grant. Bydd Diane yn olrhain ceisiadau o'r cychwyn cyntaf hyd nes y cânt eu gwrthod neu eu talu'n llwyddiannus; bydd yn cysylltu ag ymgeiswyr i sicrhau bod yr holl ddogfennaeth ategol yn cael ei darparu a bod ceisiadau'n cael eu cwblhau'n gywir fel arall cyn i hawliadau gael eu trafod mewn cyfarfodydd pwyllgor.

Rhoddyd ystyriaeth hefyd i reoleidd-dra ceisiadau grant, a'r consensws oedd bod y broses bresennol o dderbyn ceisiadau misol yn rhy aml. Er y gallai ceisiadau sy'n cael eu hystyried ar sail chwe mis fod yn briodol yn y dyfodol, credai cynghorwyr y byddai cyfaddawd o gyfnodau o dri mis yn fwy ymarferol yn y tymor byr.

Roedd ystyriaethau eraill a drafodwyd gan gynghorwyr yn cynnwys y gostyngiad mewn cyllid ar gyfer prosiectau yn y dyfodol ac a ddylid cael cap o £10,000 ar grantiau yn y tymor byr.



CYTUNWYD caniatáu i'r clercc a swyddogion eraill wneud y newidiadau gweinyddol angenrheidiol i'r ffurflen gais, gan gynnwys y math o grantiau sydd ar gael i'w hawlio.

ARGYMHELLWYD: derbyn yr adolygiad o'r polisi grant yn amodol ar y diwygiadau a ganlyn:

- Dileu paragraff 1.1
- O dan baragraff 4.3, dylai'r sgôr ar gyfer 'Yn cyd-fynd yn dda ag amcanion strategol y cyngor cymuned' gael sgôr o '2'
- Ceisiadau grant i'w hystyried bob tri mis, gan ddechrau ar ddechrau blwyddyn ariannol 2024/25, a symud i bob chwe mis, i'w ystyried yn dilyn cyfnod adolygu o deuddeg mis

FI2402-08

Y ddwy flynedd ddiwethaf o argymhellion archwilio

Adroddiad wedi'i atodi.

Amlinellodd y clercc fod argymhellion archwilio yn mynd rhagddynt, gan gynnwys dau gwestiwn yn cael eu datrys.

CYTUNWYD caniatáu i'r clercc gwblhau ymholiadau sy'n weddill a dod ag argymhellion wedi'u diweddarau i gyfarfod y Pwyllgor Cyllid a Chydymffurfedd yn y dyfodol.

FI2402-09

Asesiad risg ariannol

Roedd y clercc eisoes wedi dosbarthu dogfennau ac wedi amlinellu cynigion newydd. Cymerodd y clercc gwestiynau gan gynghorwyr, gan gynnwys yr opsiwn o gysylltu â Chyngor Dinas Abertawe ar gynigion tebyg.

ARGYMHELLWYD: bod yr asesiad risg ariannol yn cael ei adolygu bob tri mis gyda chyfarfod y Pwyllgor Cyllid a Chydymffurfedd ac yna diweddarau'r cyngor llawn.

FI2402-10

Cais grant Cerddorfa Symffoni Cwm Rhondda

Cais grant ar gyfer £1,000 tuag at gyngerdd ar 4 Mai 2024 yn Eglwys yr Holl Saint, Ystumllwynarth, sy'n dathlu cyfansoddwyr Cymreig byw a rhai'r 20fed ganrif.



Cafwyd trafodaeth ar y cais, gan gynnwys prisiau tocynnau fforddiadwy i'r cyhoedd yn gyffredinol.

ARGYMHELLWYD: caniatáu'r swm o £1,000 i'w gyfrannu tuag at y cyngerdd, yn amodol ar wneud ymholiadau i'r ymgeisydd ynghylch prisiau tocynnau.

FI2402-11

Cais grant Clwb Hwyllo'r Mwmbwls

Cais am grant o £650 ynghyd â TAW i helpu i drawsnewid Clwb Hwyllo'r Mwmbwls yng Nghanolfan Chwaraeon Dŵr y Mwmbwls.

Cafwyd trafodaeth ar y cais diwygiedig hwn, sydd bellach yn cynnwys mwynderau (toiledau a chyfleusterau storio) y tu allan i Glwb Hwyllo'r Mwmbwls ar ei ffurf bresennol. Roedd holl aelodau'r pwyllgor yn frwdfrydig am botensial prosiect o'r fath wrth ddymuno cael gwybodaeth ychwanegol.

ARGYMHELLWYD: caniatáu'r swm o £650 ynghyd â TAW yn amodol ar y ddau amod a ganlyn.

- Clwb Hwyllo'r Mwmbwls i ddarparu'r tri mis olaf o gyfriflenni banc cyn cyfarfod nesaf y pwyllgor
- Anfon neges e-bost at Geoff Bacon o Gyngor Dinas Abertawe gyda chais am wybodaeth ychwanegol

FI2402-12

Cais grant Sunshine Lotus Yoga

Cais grant o £5,000 i gefnogi dosbarthiadau ioga yn y gymuned.

Trafodwyd y cais diwygiedig hwn, a oedd yn cynnwys dogfennau ategol. Yn dilyn y drafodaeth hon, pleidleisiwyd ar gais diwygiedig am £2,500 gyda'r £2,500 ychwanegol yn cael ei geisio o ffynonellau eraill.

ARGYMHELLWYD: peidio â rhoi'r swm o £2,500 i Sunshine Lotus Yoga ar fwyafrif o dri i ddau.

Daeth y cyfarfod i ben am 7.39pm.

Cynhelir y cyfarfod nesaf ar 18 Mawrth 2024.



