

Minutes of Culture, Tourism & Communications Committee Wednesday, 27 March 2024, at 6.30 pm. Hybrid Meeting at the Ostreme Centre & via Teams

Councillors Present: Cllrs Rob Marshall (Chair), Tim Zhou and Richard Jarvis

Co-opted members: Pip Reason

Officer Present: Ian Hughes – CSO

CT2403-01

Apologies for Absence

Cllrs. Angela O'Connor Martin O'Neill, Rhian Evans and Mike Parkin.

CT2403-02

Declarations of Interest

None

CT2403-03

Mumbles Traders Update

Paul Whittaker of The Mumbles Trading Association provided a report to all committee members on how the MCC grant contributed to events in The MCC locality. Events planned for 2024 include 'Here Comes the Summer' on 25th July, 'Mumbles Classic Cars Show' on 29th August, 'Oystermouth Food and Drink Festival' on 14th and 15th September and 'Christmas Lights & Parade' on 28th November.

Paul outlined how costs in general had increased and that associated costs of events such as barriers and toilet facilities had increased due to the success of these events. In relation to closing Newton Road, Special Events at Swansea Council charged £400 in addition to the £350 fee charged by The Highways Department.

Paul addressed questions from committee members and stated that he had public liability insurance for the whole year and that each event was detailed within the insurance policy. The subject of 'licencing' was discussed, and it was **AGREED** that this would be discussed at a later stage within working groups.

In relation to other future events Paul stated that The 'Retro' weekend event did not come within the auspices of MCC.

ACTION; Paul Whittaker and Mike Eames to discuss plans to commemorate D-Day with Claire Anderson who will report back to Cllr. Marshall.

Following this agenda item, Paul Whittaker left the meeting at **7.02pm**

CT2403-04

Minutes of the Previous Meeting of the Committee

To approve the minutes of the meetings held on 29 February 2024 and 13 March 2024 as true records.

Approval of the minutes relating to the meeting held on 13 March 2024 postponed until April Meeting due to insufficient Councillors from that meeting being present.

RESOLVED: To approve the meeting minutes held on 29 February 2024 as an accurate record. Proposed by Cllr Zhou and seconded by Cllr Marshall.

CT2403-05

Update on actions from previous meetings.

The CSO updated the committee on all outstanding actions having previously circulated the full list of 'actions' to committee members.

RESOLVED: Outstanding actions updated and shown as complete where appropriate; details recorded in 'action' report, together with newly created actions.

CT2403-06

Budget Monitoring Report to 31/01/2024 - RFO, Paul Beynon

Reports attached.

Financial reports prepared by RFO Paul Beynon had previously been provided to councillors, the CSO stated that no questions relating to the budget reports had been raised prior to the meeting.

RESOLVED to approve the budget monitoring report to 31st January 2024.

CT2403-07

MumblesFest

Including a decision on the 'final line up'.

Options for acts at MumblesFest to be discussed. The Chair, Cllr. Marshall set out that a discussion needed to take place in relation to the various options available and that due to the confidentiality of the issues in question it was proposed that the recoding of the meeting be stopped and that the press and public should be excluded.

Exclusion of Press and Public

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that the press and public be excluded from the following item (agenda item [CT2403-07](#)) of business due to the confidential nature of the business to be transacted.

RESOLVED that due to the confidential nature of the business to be discussed, the press and public be excluded from the meeting. The recording of the meeting stopped at **7.35pm**.

The committee discussed the line-up options for MumblesFest 2024 in a 'closed session'.

The 'closed' session ended at **7.55pm** and the recording of the meeting recommenced.

CT2403-08

MumblesFest Booking Recommendations

The Chair, Cllr. Marshall drew members attention to the report that had been prepared by the Events and Marketing Office which had been circulated to all members in advance of the meeting.

It was noted that there had been a significant increase on all quotes that had been obtained, it was further highlighted that 3 quotes where possible had been sought as per the Council's Financial Regulations.

The table below outlines the quotes that were discussed.

Company Name	Service Quoted For	Quote Amount
Total Sound	Stage, lighting & sound	5465.00
Commercial Marquees	Marquees	2724.00
City Loo Hire	Event Toilets	1014.00
Brandon Hire	Fence Hire	1590.00
	Security	1358.00
Swansea City Council	Cleansing	450.00 plus 187.82 per tonne of waste
St Johns Ambulance	First Aid	650.00
Gower Events	Benches	1440.00
Inflatables	Bouncy Castle	1020.00
Nigel	H&S	700.00
Photographer	Photography	320.00

Using delegated powers as per minute number C02402-12 Committee made the following decisions:

RESOLVED: To accept the quote from Total Sounds for the amount of £5,465.00 to provide Mumblesfest Staging, Lighting & Sound.

RESOLVED: To accept the quote from Commerical Marquees for the amount of £2,724.00.

RESOLVED: The Events & Marketing Officer to obtain further quotes for security fencing.

RESOLVED: For the Clerk to approve the contractor for security fencing once further quotes have been received.



RESOLVED: For the Events & Marketing Officer to seek further quotes for Event Security.
RESOLVED: For the Clerk to approve the contractor & quote for Mumblesfest Event Security
RESOLVED: Photographer further quotes to be sought.
No decision was made on the following quotes:
City Loo – Toilets
SCC Cleansing
St Johns Ambulance – First Aid
Gower Events – Benches
Nigel Jones Health & Safety

The committee were informed that the following food vendors attended last years Mumblesfest.

Nellie Mays Fish & Chips
Gower Dough
Mumbles Coffee
Goggi
West Wales Chop Shop
Tuckers BBQ
Ice Cream Vendor

A query was raised by a committee member as to why the food vendors do not tender the same as bar suppliers do.

The Chair provided an explanation and the committee member requested that next year the same process for food and bar supplies follow the same process.
While all members of the committee agreed no vote was taken.

CT2403-09

Castles in the sky

All committee members were again supportive of Welsh Air Ambulance's initiative to raise awareness and resources.

RECOMMENDATION: Full Council to approve Sianny Martin of Welsh Air Ambulance, being allowed to have a 'Castles in the Sky' event at Mumbles Skatepark. No date set.

CT2403-10

Boules Tournament

Cllr Marshall outlined that a Boules Tournament in Mumbles would be outlined during the April Meeting.

CT2403-11

Mumbles Palette Jubilee

Agenda item covered in following item [CT2403-11](#)



CT2403-12

Essence of Mumbles: A photographic exploration

Cllr Zhou outlined that following a meeting with Graham Smith and Cllr O'Neill the Mumbles Palette Jubilee would focus purely on photographic competitions and be renamed 'Essence of Mumbles: A photographic exploration'.

All committee members were enthusiastic at the prospect of such a competition which is still at the early stages of being formulated.

The competition will include all aspects from portraits to street scenes. A discussion over consent in relation to people being photographed took place. Prizes were also discussed with the option of winners receiving vouchers to spend locally as opposed to cash prizes.

It is anticipated that the event will take place in September thereby avoiding school holidays with The Ostreme Centre being used to reduce expenditure.

AGREED: Permission not required in public, but consent forms will be required for non-public areas including shopping malls.

ACTION: Cllr Zhou together with Cllr O'Neill to set up a working group to confirm categories, judges, prizes, dates of competition and other considerations.

CT2403-13

Future Events

No additional events being considered currently due to the number of existing projects being undertaken.

The meeting ended at 8.12pm.

Next Meeting on 24th April 2024