

Minutes of the Special Meeting of Mumbles Community Council held on 21 January 2025 at 6.30 pm (Hybrid Meeting Ostreme Centre and via Teams)

Members Present: Cllrs Martin O'Neill (Chair), Will Thomas (Vice-Chair), Rob Marshall, Pamela Erasmus, Francesca O'Brien, Ian Scott, Rebecca Fogarty, Sara Keeton, Carrie Townsend Jones, Angela O'Connor, Laura Gilbert, Phil Keeton and Helen Nelson

Officers Present: Kerry Grabham – Clerk, Paul Beynon – RFO, Diane Athernought – and Ian Hughes – CSO.

C02501(S)/01

Apologies for Absence

Cllrs Trevor Carr, Hannah Hunter and. Richard Jarvis,

C02501(S)/02

Declarations of Interest

None

C02501(S)/03

Exclusion of Press and Public

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that the press and public be excluded for the following item of business due to the confidential nature of the business to be transacted.

RESOLVED that due to the confidential nature of the business to be discussed, the press and public be excluded from the meeting.

Standing Orders were suspended, and the recording of the meeting was suspended at 6.32pm.

C02501(S)/04 Update on Underhill

Cllr O'Connor arrived at 6.33pm and Cllr Nelson arrived at 6.35pm

The Clerk set out an update of Underhill Park which had been outlined in previously circulated documents, seven proposals were contained within these documents. A lengthy discussion ensued between councillors in relation to MCC's role with MCA.

RESLOVED: All proposals set out in previously circulated documents were recommended with the exception of the first proposal which related to MCC providing £15,000 to MCA, which was rejected.

C02501(S)/05

The following item is to be heard in open session

Report of the Responsible Financial Officer – Budget & Precept 2025/26

RECOMMEND that

- i. The draft budget is reviewed and the budget and precept for 2025/26 is agreed.

The RFO is authorised to make payments from any budget marked with a tick in the 'RFO Authorised' column without further authorisation from Council.

The RFO presented the draft budget for 2025/26 which was discussed in detail by Council along with the precept to be charged. Standing Orders were suspended at 8.30pm to allow the meeting to continue beyond 2 hours.

RESOLVED that

1. A budget of £866,350 and a p4recept of £85.01 be set for 2025/26. The detailed budget is attached.
2. The RFO is authorised to make payments from any budget marked with a tick without further authorisation from Council subject ot the budget not being exceeded.

Mumbles Community Council - Budget 2025/26		
Items	Amount £	RFO Authorised
Office Costs		
Broadband and Telephone	1,700	✓
Stationery	1,300	✓
Postage	50	✓
Photocopying	1,600	✓
Total	4,650	
Payroll		
Salary	196,900	✓
Pension – Employers Contributions	47,650	✓
National Insurance – Employers Contributions	20,500	✓
Accountants Fees - Payroll	450	✓
Chair/Vice Chairs Remuneration	2,000	✓
Committee Chair's Remuneration	2,000	✓
Councillor's Remuneration	3,750	✓
HR Support	2,350	✓
Groundsperson – Vehicle Allowance	1,350	✓
Total	276,950	
General Fund		
Insurance	2,650	✓
Subscriptions	800	✓
Audit Fee	6,000	✓
One Voice Wales	3,750	✓
Scribe Accounting Package	1,200	✓
Survey Monkey	400	✓
Miscellaneous	5,000	✓
Councillors Individual Fund	18,000	✓
Carer's Allowance	1,800	✓
Website, Email Hosting and Domain Name	250	✓
IT Support	11,500	✓
Welsh Translation	5,000	✓
Marketing, Publicity, Leaflets and Posters	1,000	✓
Total	57,350	

Items	Amount £	RFO Authorised
Community and Social Development Committee		
Skatepark Running Costs	7,400	
Underhill Loan Repayment	97,400	
Family Fun Events	5,000	
Skatepark Maintenance Fund	8,800	
Mumbles Bowls Club	5,000	
Langland Bay Tennis Courts – Clubspark Gate	600	
Langland Bay Tennis Courts – Maintenance Fund	2,400	
Underhill – Bollard Lighting AWP to Car Park	15,000	
Southend Gardens – Pétanque Pistes	6,000	
Total	147,600	
Culture, Tourism and Communications Committee		
Christmas Motifs	7,650	
Christmas Trees (incl. Picketmead Living Trees)	11,100	
Inspection of Southend Tree	650	
New Christmas Motifs	5,000	
Community Parties	3,000	
Story of Mumbles – Digital Archive	15,000	
Floral Decorations	9,600	
Newsletter Printing	1,750	
Newsletter Distribution	200	
Twinning	1,000	
Festoon Lighting – Mumbles Road	1,000	
Coffee with Friends	2,000	
St. David's Day Event	750	
Multimedia Consultant	8,400	✓
Warm Hubs	2,000	
MumblesFest	33,400	✓*
Event Income	-7,500	
VE Day 80 Event	1,850	
Honour of Mumbles	250	
Total	97,100	

Items	Amount £	RFO Authorised
Environmental Committee		
Civic Amenities	2,500	
Bulbs and Wildflower Planting	2,000	
Jubilee Garden	100	
Environmental & Sustainability Engagement Officer - Resources	2,000	✓
Norton Nature Reserve	1,000	
Climate Emergency	5,000	
Groundsperson Maintenance Resources	2,000	✓
Mumbles Buzz and Bloom	500	
Mumbles Gardener's Question Time	500	
Mumbles Green Heroes	600	
Biodiversity Crisis	1,000	
Biodiverse Schools Pilot	1,200	
Suds and Flooding Awareness	2,000	
Total	20,400	
Finance and Compliance Committee		
Small and Medium Grants	33,500	
Training Courses and Associated Costs	4,200	✓
Evaluation Services	1,500	
Hybrid Meeting Equipment	1,400	
Premises – Development Costs	120,000	
West Cross Youth Club Annual Grant	5,000	
Total	165,600	
Ostreme Centre		
Rent	20,000	✓
Electricity	6,300	✓
Gas	4,200	✓
Water	1,300	✓
Insurance	1,800	✓
Minor Maintenance	4,000	✓
Annual Gas Safety Check	200	✓
Annual Fire Alarm Check (2)	300	✓
Annual Fire Extinguisher Check	150	✓
Burglar Alarm Contract	200	✓
Salaries	32,550	✓
Pension – Employers Contributions	5,500	✓

Items	Amount £	RFO Authorised
National Insurance – Employers Contributions	2,300	✓
Trade Waste Removal	700	✓
Music Licence	1,000	✓
Broadband and Telephone	1,150	✓
Business Rates	6,000	✓
Ostreme Centre - Income	-52,700	
Stationery	150	✓
Janitorial Supplies	1,600	✓
Scribe Booking System	700	✓
Relief Cleaner	800	✓
Health and Safety Consultant	3,100	✓
Total	41,300	
Budget Sub Total	810,950	
Add Contingency	60,400	
Budget Total	871,350	
Less Funded from Earmarked Reserves	5,000	
Budget Requirement 2025/26	866,350	
Annual Band D Precept	£85.01	
✓* RFO Authorised for MumblesFest Infrastructure Costs Only		