

Minutes of the Monthly Meeting of Mumbles Community Council held on 12 September 2023 at 6.30 pm (Hybrid Meeting at the Ostreme Centre and via Zoom)

Members Present: Cllrs Martin O'Neill (Chair), Will Thomas (Vice-Chair), Rob Marshall, Francesca O'Brien, Rhian Evans, Richard Jarvis, Ian Scott, Pamela Erasmus, Sara Keeton, Carrie Townsend Jones, Emilia Cox, Rebecca Fogarty and Phil Keeton

Officers Present: Kerry Grabham - Clerk and Ian Hughes - Committee Support Officer

C02309-01

Apologies for Absence

Cllrs Angela O'Connor, Michael Parkin, Tim Zhou, and Helen Nelson,

C02309-02

Declarations of Interest

There were no declarations of interest.

C02309-03

Public Participation

There was one member of the public present at the meeting and no representations were made.

C02309-04

Minutes of Previous Meeting on 11 July 2023

RESOLVED to approve the minutes of the meeting held on 11 July 2023 as a true record.

C02309-05

Clerk's Report

The Clerk read her report and wished to thank Lydia Graham on her endeavours in compiling the Biodiversity & Section 6 Reports at short notice.

RESOLVED to note the report.

C02309-06

Chair's Report

In addition to reading out his report, Cllr O'Neill wished to thank the new Clerk, Kerry Grabham on her endeavours since taking up the post of Clerk.

RESOLVED to note the report.

C02309-07 Financial Report for July & August 2023

Financial reports prepared by RFO Paul Beynon had previously been provided to councillors. **RESOLVED** to retrospectively approve payments and urgent payments as made by the RFO.

C02309-08 Quarter One Budget Monitoring Report

Reports prepared by RFO Paul Beynon had previously been provided to councillors. There followed a discussion on the use of bank cards as proposed in the report by RFO.

RESOLVED to approve the quarter one budget monitoring report as presented.

C02309-09 Notice of Co-option – West Cross

RESOLVED to re-commence the process of co-opting a councillor for the vacant West Cross Ward.

C02309-10 Draft Standing Orders

The Clerk outlined the draft standing orders. There followed a discussion on the use of secret ballots when electing councillors to the roles of chair and vice chair within MCC including those for committees,

RESOLVED to approve the draft standing orders as presented with the amendment that the posts of chair and vice-chair within MCC be decided by a show of hands and not a secret ballot.

C02309-11 Draft Annual Report

RESOLVED to approve the draft annual report as presented with the proviso that the report of Cllr Erasmus will be added,

C02309-12 Draft Biodiversity & Section 6 Report

RESOLVED to approve the draft Biodiversity & Section 6 Report as presented subject to no amendments being proposed.

C02309-13 Draft Hybrid Meeting Protocol Policy

A discussion took place on aspects of security connected to council meetings and appropriate behaviour and formality expected.

RESOLVED To accept policy as presented

C02309-14 To pass a resolution to conduct hybrid meetings via Teams

RESOLVED To accept proposal as presented.

- C02309-15 To appoint a trustee to MCA**
RESOLVED to defer appointment to next Full Council Meeting.
- C02309-16 Questions for the Chair of the Community and Social Development Committee**
 No questions were asked.
- C02309-17 Questions to the Chair of the Culture, Tourism and Communications Committee**
 No questions were asked.
- C02309-18 Questions to the Chair of the Environmental Committee**
 No questions were asked.
- C02309-19 Questions to the Chair of the Finance and Compliance Committee**
 No questions were asked.

C02309-20 Update from Mumblesfest Task & Finish Group

Cllr. Rob Marshall provided an update on MumblesFest taking place on the re-arranged date on Saturday 16th September 2023. All the hospitality including the three bars and various food outlets had been booked. All the acts had made themselves available with the exceptions of Shoal of Bass and Mumbles A Cappella Choir who unfortunately had conflicting appointments. Security and other associated arrangements connected to the event had all been arranged. Weather forecast appears to be promising.

C02309-21 To Approve recommendation from Culture and Communications Committee

Busking

Members of the committee felt that 'live entertainment' better reflected the opportunity for music outside The Ostreme Centre rather than 'busking'. Members agreed that this would enhance the atmosphere for shoppers and visitors to Mumbles. Members of the committee are keen to set this up again. However, the committee still needs a budget for this event.

Resolved: The Culture and Communications Committee to further explore the opportunities for live entertainment and request that further information be provided at the next council meeting including a proposed budget.

C02309-22 Environmental Committee Recommendations

Recycling Shed at West Cross Co-op

Cllr Carrie Townsend-Jones informed members that the Recycling Shed had been purchased by MCC to assist with the recycling of blister packs. The shed has not been used for a period of time and the Co-op have requested that the shed be removed. Several ideas for the location of the Shed had been discussed at the Environmental Committee Meeting but it was proposed that the Recycling Shed be re-relocated to The Newton Nature Reserve where it could be used as a Volunteer shed.

Resolved: The Recycling Shed to be relocated to Newton Nature Reserve where it can be used as Volunteer shed.

C02309-23 Exclusion of Press and Public

A discussion centred on the need to exclude the public in relation sensitive information connected to the Underhill Park Development and staff overtime payments.

RESOLVED that due to the confidential nature of the business to be discussed, the press and public be excluded from the meeting.

C02309-24 Underhill

Discussion centred on the terms of reference for MCC in relation to The Underhill Park Working Group. In addition, the need for an architect was discussed in relation to the potential positioning of a Tier 3 football pitch at Underhill.

Standing Orders were suspended to allow the meeting to continue beyond 2 hours.

RESOLVED that the terms of reference for The Underhill Working Group should be reviewed. That up to £2,000 should be made available from the contingency budget for eventualities in relation to legal and survey fees connected to the positioning of a tier 3 football pitch at The Underhill Development.

C02309-25 To Approve Recommendation made by The Personnel Committee

Staff Overtime Payments

Committee Support Officer, Ian Hughes left the meeting.

Councillors discussed two members of staff have worked additional hours and whether this should be paid as overtime.

RESOLVED: That both staff members receive overtime payments for their additional hours.

The meeting ended at 8.50pm.

