

Minutes of the Monthly Meeting of Mumbles Community Council held on 11 April 2023 at 6.30 pm (Hybrid Meeting at the Ostreme Centre and via Zoom)

Members Present: Cllrs Carrie Townsend Jones (Chair), Rebecca Fogarty (Vice-Chair), Sara Keeton, Rob Marshall, Helen Nelson, Francesca O'Brien, Angela O'Connor, Martin O'Neill, Mike Parkin, Ian Scott and Will Thomas

Officer Present: Paul Beynon - Assistant Clerk/RFO

C02304-01 Apologies for Absence

Cllr Phil Keeton

C02304-02 Declarations of Interest

The following declarations of interest were received.

1. Cllrs Rob Marshall and Will Thomas declared a personal and prejudicial interest in Minute C02204-09 as they jointly completed the grant application on behalf of Newton Primary School and left the meeting while the item was discussed.
2. Cllr Rob Marshall declared a personal interest in Minute C02204-11 as he knows the grant applicant.
3. Cllrs Carrie Townsend Jones and Rebeca Fogarty declared a personal and prejudicial interest in Minute C02204-13 as they could both potentially benefit from the outcome and left the meeting while the item was discussed.
4. Cllr Sara Keeton declared a personal and prejudicial interest in Minute C02204-04 as she is a member of Swansea Council's Planning Committee and left the meeting while the item was discussed.

C02304-03 Public Participation

Standing Orders were suspended to allow members of the public to speak.

- Mrs. F Cooper of Castle Road raised a number of issues and objections on behalf of the residents of Castle Road to the Housing and Parking Proposal for the corner of Castle Road and Waverley Drive and indicated that such developments should take place on brown field sites.
- Mr. M Eames asked whether the contribution from Mumbles Pier to the Laser Show had been received. The Assistant Clerk/RFO confirmed that the contribution had been received. Mr.

Eames also asked the Council's view on the road narrowing to create a land train turning circle while the seawall works took place. Cllr Ian Scott responded that there had been limited consultation with the contractor but that it was clear that changes would be required whilst the works took place but that things would revert back once the works were complete.

- Mr G Bennett asked about the amount of litter and rubbish on Mumbles Road and the state of the former Antelope Pub. Cllr Francesca O'Brien responded that both issues were the responsibility of Swansea Council and that litter pickers are allocated to all wards in Swansea. An enforcement notice had been served on the owner of the Antelope which requires action to be taken by August 2023.
- Mr M Jones asked if the Council had a strategy for the management of woodlands and it was confirmed that no formal strategy was in place but the Council had a significant interest in ensuring that all woodlands within the area were protected.

C02304-04 Housing and Parking Proposals – Castle Road and Waverley Drive

The developer of a housing and parking scheme for Castle Road and Waverley Drive had approached the Council for views on a revised scheme.

The Council noted the number of residents who had attended the meeting to raise objections to the proposed scheme and the strong views held by Councillors which were against the scheme.

RESOLVED that the views of Councillors be reported back to the Compton Group.

C02304-05 Minutes of the Monthly Meeting held on 14 March 2023.

RESOLVED to approve the Minutes of the Monthly Meeting held on 14 March 2023 as a correct record.

C02304-06 Clerk's Report

The Assistant Clerk/RFO reported on the recent new staff appointments and the co-option of councillors to represent the Mayals and West Cross wards which have been advertised with a closing date of 31/05/2023 for the expressions of interest.

RESOLVED to note the report.

C02304-07 Chair's Report

The Chair read her report.

RESOLVED to note the report

C02304-08 Finance Report

RESOLVED that the electronic payments shown in Appendix 1 be retrospectively approved.



C02304-09 Newton Primary School Grant Application

Grant application for £9,216 for the Newton Primary School Woodland Project.

The grant application was considered by the Finance and Compliance Committee on 23/01/2023 and a decision was deferred pending further information from the School regarding the wider community benefit which could be provided. The School's response was reported to Council.

RESOLVED that a grant is not approved as the application did not comply with the Council's Small and Medium Grants Policy in relation to the percentage of funding requested and lack of wider community benefit. Councillors would be happy to meet the Headteacher to discuss how compliance with the Policy can be achieved prior to re-submission of the application.

Cllr Will Thomas left the meeting at 7.40pm

C02304-10 Raw Performance Grant Application

Grant application for £4,600 towards Active Mumbles which will offer free outdoor fitness, wellbeing and nutritional programmes.

The grant application was considered by the Finance and Compliance Committee on 20/03/2023 and a decision was deferred pending further information from the applicant regarding where the sessions will take place and the qualifications of those taking the sessions. The response from the applicant was reported to Council.

RESOLVED that the grant is not approved as the application did not comply with the Council's Small and Medium Grants Policy in relation to the percentage of funding requested and the free service provided does not seem to be aimed at vulnerable members of the community. Council would welcome a further application which complies with the Policy.

C02304-11 Wholeness Dance Therapy Grant Application

Grant application for £5,733 towards the Mumbles Movers and Groovers Project.

RESOLVED that the grant is not approved as the application did not comply with the Council's Small and Medium Grants Policy in relation to the percentage of funding requested. Council would welcome a further application which complies with the Policy.

C02304-12 Coronation Event

RESOLVED that using the Coronation Celebration (CTC39) budget of £1,000, a tea party be held in Clyne Gardens on 08/05/2023 which will be attended by HM Lord Lieutenant who will judge a children's crown design competition. The budget will be used as follows although there will be flexibility to vire the budget between the headings.



Item	Amount £
Tea and cake for up to 120 people	529
Marquee hire from Friends of Clyne Gardens	50
Music	200
Temporary Event Notice	21
Prizes to include memento for all competition entrants	200
Total	1,000

C02204-13 Twinning

RESOLVED that

- Using the Twinning (CTC21) budget of £1,500 that up to £1,230 is used for the visit to Hennebont in June 2023 and to receive the visitors from Havre de Grace in September 2023. The budget will be used as follows.

Item	Amount £
Travel to Hennebont for MCC Representative	400
Civic gift for Mayor of Hennebont	100
Booking of City Tour of Swansea for Havre de Grace visitors	130
Twining dinner for Havre de Grace visitors	600
Total	1,230

- The Chair of the Council at the time of the visit to Hennebont will represent the Council as part of the delegation.

C02304-14 Digital Archive – Phase 3

This item was deferred until the May 2023 Council meeting.

C02304-15 Questions to the Chair of the Community and Social Development Committee

No questions were asked.

C02304-16 Questions to the Chair of the Culture, Tourism and Communications Committee

No questions were asked.

C02304-17 Questions to the Chair of the Environmental Committee

No questions were asked.

C02304-18 Questions to the Chair of the Finance and Compliance Committee

No questions were asked.

C02304-19 Exclusion of Press and Public

RESOLVED that due to the confidential nature of the business to be discussed, the press and public be excluded from the meeting.

Standing Orders were suspended to allow the meeting to continue beyond 2 hours.

C02304-20 Confidential Personnel Matters

RESOLVED that all shortlisted applicants for the Clerk's post will complete the DISC profiling exercise at a cost of £125 per applicant to be funded from the Contingency budget.

C02304-21 Ostreme Centre Redevelopment

Tasha Perkins from Down to Earth presented the tenders that had been received for the Civil Engineer and Structural Engineer roles in the Ostreme Redevelopment Design Team and also a fee proposal from Down to Earth to project manage the next stage of the redevelopment.

RESOLVED that a decision be deferred to a Special Council meeting to be held on 25/04/2023.

The meeting ended at 8.57pm.



Appendix 1

Payments for Retrospective Approval – January 2023

	£	£	£
06/03/23 Apogee – Photocopier Contract	63.00	12.60	75.60
13/03/23 Npower – Electricity West Cross Xmas Tree January 2023	32.40	1.62	34.02
20/03/23 The Gamers' Emporium – West Cross Warm Space Activity	77.50	15.50	93.00
20/03/23 Hurley and Davies – Underhill Monitoring Surveyor Payment Notice 14	965.00	193.00	1,158.00
20/03/23 Gill Morris – Warm Hub Cakes	1.50	0.00	1.50
20/03/23 HMRC – Payroll Deductions Month 11	1,745.59	0.00	1,745.59
21/03/23 Swansea Council – Pension Contributions February 2023	2,738.43	0.00	2,738.43
21/03/23 Barclaycard March 2023 – see below	1,761.03	0.00	1,761.03
24/03/23 Staff Salaries – March 2023	5,609.93	0.00	5,609.93
24/03/23 MJ's Gardening Services – Removal of Waste from Ostreme Centre	245.92	0.00	245.92
24/03/23 Cllr Carrie Townsend Jones – Ostreme Warm Hub 28/02/2023	28.49	0.00	28.49
24/03/23 Amazon – Office Notebooks	6.64	1.33	7.97
24/03/23 Cllr Carrie Townsend Jones – Gaffer Tape and Cable Ties Skatepark Opening	15.99	0.00	15.99
24/03/23 Cllr Carrie Townsend Jones – Flowers for Mrs R Heydon	50.00	0.00	50.00
24/03/23 Clear Translations – Welsh Translation February 2023	104.91	20.97	125.88
24/03/23 Cllr Carrie Townsend Jones – Ostreme Warm Hub 28/02/2023	12.42	0.00	12.42
24/03/23 Cllr Carrie Townsend Jones – West Cross Warm Space 24/02/2023	21.90	0.00	21.90
24/03/23 Cllr Carrie Townsend Jones – Welsh Cakes Ostreme Warm Hub 28/02/2023	6.75	0.00	6.75
24/03/23 Cllr Carrie Townsend Jones – Daffodils Ostreme Warm Hub 28/02/2023	6.05	0.00	6.05
24/03/23 Virgin Media – Broadband and Phone February 2023	73.92	14.78	88.70
24/03/23 Cllr Carrie Townsend Jones – Ostreme Warm Hub 07/03/2023	28.81	0.00	28.81
24/03/23 New Directions – Agnes Kajak Week Ending 05/03/2023	415.00	83.00	498.00
24/03/23 All About The Image – Councillor Photograph	60.00	0.00	60.00
24/03/23 LSV Water – Install Skatepark Bottle Filler	2,305.00	461.00	2,766.00
24/03/23 Lydia Graham – Scan and Print A3 Documents	3.50	0.00	3.50
24/03/23 Lydia Graham – Volunteer Days and Norton Nature Reserve Open Day	27.60	0.00	27.60
24/03/23 Sally Chick – Ex Gratia Payment	416.50	0.00	416.50
24/03/23 Npower – Electricity West Cross Xmas Tree February 2023	29.29	1.46	30.75

24/03/23	Amazon – Greenhouse Glazing Seal	12.50	2.50	15.00
24/03/23	Cllr Carrie Townsend Jones – Ostreme Warm Hub 14/03/2023	44.51	0.00	44.51
24/03/23	Cllr Carrie Townsend Jones – West Cross Warm Space 03/03/2023	19.60	0.00	19.60
24/03/23	Paul Beynon – Printer Paper	13.44	0.00	13.44
24/03/23	New Directions – Agnes Kajak Week Ending 12/03/2023	415.00	83.00	498.00
24/03/23	Fresh Creative – Mural Mayals Electrical Boxes	365.00	0.00	365.00
27/03/23	All Saints Church – Ostreme Lease Qtr 4	3,750.00	0.00	3,750.00
31/03/23	UK Debt Management Office – Underhill Loan Repayment	48,694.32	0.00	48,694.32
31/03/23	Swansea Ukulele Big Band – Ostreme Warm Hub 28/03/2023	80.00	0.00	80.00
31/03/23	Swansea Council – Cleaning SLA 2022/23	8,520.50	0.00	8,520.50
31/03/23	We Create – Photography for Skatepark Opening Weekend	185.00	37.00	222.00
31/03/23	We Create – Photography and Video for Underhill	375.00	75.00	450.00
31/03/23	New Directions – Faith Ekekwe Week Ending 26/03/2023	415.01	83.00	498.01
31/03/23	Chai Delicatessen – Buffet for Clerk's Memorial Ceremony	220.00	0.00	220.00
31/03/23	Mumbles Rangers – Volunteer Donation for Family Fun Day 2021/22	70.00	0.00	70.00
31/03/23	Paul Beynon – Printer Paper	4.45	0.00	4.45
31/03/23	HMRC – Payroll Deductions Month 12	2,287.97	0.00	2,287.97
31/03/23	Down to Earth – Ostreme Development Consultant	11,250.00	2,250.00	13,500.00
31/03/23	New Directions – Faith Ekekwe Week Ending 19/03/2023	415.01	83.00	498.01
31/03/23	Amazon – Antibacterial Disinfectant Spray	10.00	2.00	12.00
31/03/23	Amazon – Glass Tumblers	9.92	1.98	11.90
31/03/23	Amazon – Butter Portions	13.23	0.00	13.23
31/03/23	Amazon – Cake Plate Covers	18.32	3.66	21.98
31/03/23	Amazon – Coffee Mugs	41.66	8.33	49.99
31/03/23	OCA – Ostreme Warm Hub Hall Hire March 2023	272.00	0.00	272.00
31/03/23	OCA – Digital Archive Room Hire January to March 2023	141.25	0.00	141.25
31/03/23	SA1 Solutions – IT Support	53.10	10.62	63.72
31/03/23	Cllr Rebecca Fogarty – Warm Hubs	53.63	0.00	53.63
31/03/23	Swansea Council – Pension Contributions March 2023	2,129.68	0.00	2,129.68
31/03/23	NSP HR Solutions – Monthly Retainer September 2022 to March 2023	1,113.00	222.60	1,335.60
31/03/23	SA1 Creative – Multimedia Consultant March 2023	700.00	140.00	840.00
31/03/23	Mumbles Community Association – Underhill Grant Payment Notice 15	151,377.24	0.00	151,377.24
31/03/23	Gower Unearthed – Digital Archive Phase 2	6,666.00	0.00	6,666.00
31/03/23	Saba Consult – Underhill Energy Report	1,950.00	390.00	2,340.00

Total**258,539.41 4,197.95 262,737.36**

Barclaycard Purchases – March 2023 Statement

Reach Publishing – Evening Post	30.94
Barbara Jane Art and Design – Mayals Craftathon	400.00
Catalyst2 Services – Additional Disk Space	6.00
Adobe – Adobe Creative	51.98
Catalyst 2 – Website Hosting	20.39
Giff Gaff – RFO Mobile Phone	6.00
Dropbox – Annual Subscription	95.88
Survey Monkey – Annual Subscription	408.00
Kiki Bear – Pencils for NNR Open Day	10.24
Nisbets – Food Storage Trays for NNR Open Day	32.36
B & Q – Wood Saw for NNR	8.95
Tools to Buy – Large Bucket for NNR	19.62
Hygiene Supplies Direct – Cordless Drill for NNR	49.99
Domu Brands – Staple Gun for NNR	34.99
Microsoft – Online Services	146.64
Microsoft – Online Services	140.40
Office Boffins – Whiteboard for NNR	31.14
Field Studies Council – Booklets for NNR Open Day	107.50
Breathe – HR System	15.60
Apple – Additional Storage	0.79
Tools to Buy – Large Bucket for NNR	19.62
Screwfix – Key Safe and Screws for NNR	33.98
B & Q – Timber for NNR	17.35
Premier Farnell – Hosepipe for NNR	71.08
Google Storage	1.59
Total	1,761.03