**Mumbles Community Council**

**Meeting Agenda - 14 March 2023 at 6.30 pm**

**Hybrid Meeting at the Ostreme Centre and via Zoom**

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| **01** | **Apologies for Absence** |
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| **02** | **Declarations of Interest** |
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| **03** | **Public Participation**  Members of the public may make representations, answer questions and give evidence at this meeting in respect of the business on the agenda. |
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| **04** | **Minutes of the Monthly Meeting held on 10 January 2023 and the Special Meetings held on 31 January 2023 and 21 February 2023**    To approve the minutes of the Monthly Meeting held on 10 January 2023 and the Special Meetings held on 31 January 2023 and 21 February 2023 as a true record. |
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| **05** | **Clerk’s Report** |
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| **06** | **Chair’s Report** |
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| **07** | **Financial Reports for January 2023 and February 2023**  **PROPOSE** that the electronic payments be retrospectively approved.  **RECOMMENDED** that the following virement is approved.   1. Finance and Compliance Committee vire £2,000 from FC5 Training Courses to FC7 Hybrid Meeting Equipment as the budget did not reflect the full cost of the scheme as approved by Council in March 2022. This was agreed by the Finance and Compliance Committee on 23/01/2023. 2. Office Costs vire £7,200 from Contingency to OC1 – Rent to cover the cost of the monthly rent payment to the Ostreme Community Association for the rental of the Minor Hall. No budget was set for the office rent when the 2022/23 budget was agreed in January 2022 as it was expected that the agreement for the operation of the Ostreme Centre would have been signed by 01/04/2022. |
|  | **Recommendations by the Finance and Compliance Committee** |
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| **08** | **Friends of Clyne Gardens Grant Application**  Grant Application for £1,000 towards Clyne in Bloom with the payment being made from the Small and Medium Grants (FC1) budget in April 2023.  **RECOMMENDED** that a grant of £1,000 is made to the Friends of Clyne Gardens to help provide free events of concerts and activities for the community during Clyne in Bloom in May 2023 |
| **09** | **Volunteering Policy**  **RECOMMENDED** that the Volunteering Policy is adopted by the Council |
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| **10**  **11** | **Linden Church / Red Community Project Grant Application**  Grant application for £15,000 over 3 years towards the West Cross Youth Club.  **RECOMMENDED** that a grant of £5,000 per year for the next 3 years be made to the West Cross Youth Club from the West Cross Youth Club Annual Grant (FC16) budget.  **Questions to the Chair of the Finance and Compliance Committee** |
| **12** | **Recommendations from the Culture, Tourism and Communications Committee**  **Multimedia Consultant Task and Finish Group**  **RECOMMENDED** that a Multimedia Consultant Task and Finish Group is established to prepare a Service Level Agreement with SA1 and to monitor performance against the Agreement during the first quarter to 2023/24. All Councillors who wish to be a part of the Task and Finish Group are asked to email the Clerk. |
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| **13** | **Questions to the Chair of the Culture, Tourism and Communications Committee** |
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| **14** | **New Council Website**  The link to the new website has been circulated to all councillors.  **RECOMMENDED** that approval is given for the new website to go live. |
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| **15** | **Skatepark – Rain Garden**  Cash Hardware have provided a quotation for the purchase of plants other materials required to plant a Rain Garden at the Skatepark site. The prices are subject to a significant volume order discount and a sample of the prices quoted have been checked against other suppliers. The total cost of the purchases for the Rain Garden is around £1,400.  **RECOMMENDED** that the quote from Cash Hardware is accepted. |
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| **16** | **Questions for the Chair of the Community and Social Development Committee** |
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| **17** | **Questions to the Chair of the Environmental Committee** |
| **18** | **Exclusion of Press and Public** |
|  | In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that the press and public be excluded from the following items of business due to the confidential nature of the business to be transacted, |
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| **19** | **Confidential Personnel Matters**  **RECOMMENDED** that the recommendations made by the Personnel Committee are approved. |
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| **20** | **Ostreme Centre Redevelopment**  **RECOMMENDED** that following a public tendering process run by Down to Earth on behalf of Mumbles Community Council, the following appointments are made.   1. Architect and Principal Designer 2. Civil Engineer 3. Structural Engineer |
| **21** | **Recommendations by the MumblesFest Task and Finish Group** |
|  | **RECOMMENDED** that   1. The list of performers and the associated costs as circulated are approved. 2. The host and associated cost as circulated is approved. 3. The Children’s Entertainment be the same as MumblesFest 2022 ie 2 Inflatables, Circus Workshop and Face Painting with the inflatables being moved further away from the bar area. However, Councillors are asked whether they have any other suggestions for children’s entertainment which can be provided within the available space in the Castle Field. |
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| **22** | **MumblesFest 2023 – Infrastructure Costs**  Quotes have been obtained for the infrastructure costs of MumblesFest 2023 and the contractors and costs circulated have been booked by the RFO under the delegated powers approved by Council. |