

Minutes of the Special Meeting of Mumbles Community Council held on 31 January 2023 at 6.30 pm (Hybrid Meeting Ostreme Centre and via Zoom)

Members Present: Carrie Townsend Jones (Chair), Rebecca Fogarty (Vice-Chair), Pamela Erasmus, Rhian Evans, Richard Jarvis, Phil Keeton, Sara Keeton, Rob Marshall, Helen Nelson, Francesca O'Brien, Angela O'Connor, Martin O'Neill, Ian Scott, Will Thomas and Tim Zhou

Officers Present: Steve Heydon and Paul Beynon

C02301(S)-01 Apologies for Absence

None

C02301(S)-02 Declarations of Interest

Cllr Rob Marshall declared a personal and prejudicial interest in item C02301(S)-03 in relation to the New Oystermouth Music Society- Summer concerts as he may be paid to perform in one of the concerts.

C02301(S)-03 Budget and Precept 2023/24

The draft budget for 2023/24 and the level of precept that Council would like to levy was discussed in detail.

Cllr Rhian Evans left the meeting at 7.35pm

Cllr Angela O'Connor left the meeting at 8.15pm

Cllr Will Thomas left the meeting at 8.25pm

Standing Orders were suspended to allow the meeting to continue beyond 2 hours.

Cllr Angela O'Connor re-joined the meeting at 9.08pm

RESOLVED that

1. A budget of £603,400 be set for 2023/24 and a precept of £60.89 is set. The detailed budget is attached.
2. The contingency fund be used to provide match funding for a Transforming Towns grant application for a Place Plan for the area if the application is successful.
3. The RFO be authorised to make payments from any budgets marked with a tick without further authorisation from Council subject to the budget not being exceeded.

Meeting Closed at 9.30 pm



Mumbles Community Council - Budget 2023/24

Items	Amount £	RFO Authorised
Office Costs		
Broadband and Telephone	1,300	✓
Stationery	500	✓
Postage	50	✓
Photocopying	600	✓
Total	<u>2,450</u>	
Payroll		
Salary	145,100	✓
Pension - Employers Contributions	35,000	✓
National Insurance - Employers Contributions	10,200	✓
Chair/Vice Chair's Remuneration	2,000	✓
Committee Chair's Remuneration	2,000	✓
Councillor's Remuneration	2,700	✓
Accountants Fees (Payroll)	400	✓
HR Support	5,000	✓
Total	<u>202,400</u>	
General Fund		
Insurance	2,500	✓
Subscriptions	450	✓
Scribe Accounting Package	1,000	✓
Survey Monkey	400	✓
Adobe Creative	500	✓
Zoom	250	✓
Website, Email Hosting and Domain Name	3,000	✓
IT Support	2,000	✓
Audit Fee	1,200	✓
One Voice Wales	3,200	✓
Elections	16,500	✓
Rental for Parish Online Maps	350	✓
Miscellaneous	2,500	✓
Councillors Individual Fund	18,000	✓
Carer's Allowance	1,800	✓
Click Up	650	✓

Breathe HR System	150	✓
Welsh Translation	6,000	✓
Marketing, Publicity, Leaflets and Posters	2,500	✓
Total	62,950	

Community and Social Development Committee

Underhill Park Grant	325,000
Skatepark	0
Skatepark Running Costs	6,500
Skatepark Sinking Fund	0
Underhill Loan Repayment	97,400
Family Fun Events	5,000
Mumbles Bowls Club	5,000
Langland Bay Tennis Court 3 - Fencing	51,000
Langland Bay Tennis Courts - Clubspark Gate x 2	10,000
Langland Bay Tennis Courts - Annual Sinking Fund	3,600
Llwynderw Puffin Crossing	23,750
Disabled Parking Bays	5,000
National Lottery Skatepark Grant	-15,100
Total	517,150

Culture, Tourism and Communications Committee

Christmas Motifs	6,750	
Christmas Trees (Inc. Picket Mead Living Trees)	6,500	
Inspection of Southend Tree	600	
New Christmas Motifs (2)	1,200	
New Lights - Oystermouth Christmas Tree	1,000	
Community Parties	2,000	
Coffee with Friends	600	
Digital Archive	15,000	
Floral Decorations	9,800	
Newsletter Printing	5,800	
Newsletter Distribution	1,500	
Twinning	1,500	
St David's Day Event and Dragon Parade	750	
Festoon Lighting - Mumbles Road	1,000	
Multimedia Consultant	8,400	✓
Coronation Celebration	1,000	
Warm Hubs	4,000	
Total	67,400	

MumblesFest Task and Finish Group

MumblesFest	28,000	✓*
Event Income	-7,500	
Total	<u>20,500</u>	

Environmental Committee

Civic Amenities	7,500	
Bulbs and Wildflower Planting	500	
Flora in Schools	3,500	
Environmental Engagement Officer - Resources	4,000	✓
Grass Verge Scheme	2,100	
Norton Nature Reserve	1,000	
Climate Emergency	5,000	
Groundsperson Maintenance Resources	4,000	✓
Mumbles Buzz and Bloom	500	
Mumbles Gardener's Question Time	1,000	
Total	<u>29,100</u>	

Finance and Compliance Committee

Small and Medium Grants	45,000	
Training Courses and Associated Costs	5,000	✓
Evaluation Services	3,000	
Ostreme Centre - Development Costs	25,000	
Mumbles Traders Annual Grant	8,500	
West Cross Youth Club Annual Grant	5,000	
Total	<u>91,500</u>	

Ostreme Centre

Salaries	28,100	✓
Pension - Employers Contributions	4,900	✓
National Insurance - Employers Contributions	1,900	✓
Rent	15,000	✓
Electricity	4,000	✓
Gas	2,500	✓
Water	600	✓
Insurance	3,000	✓
Minor Maintenance	3,000	✓
Annual Gas Safety Check	200	✓

Annual Fire Alarm Check (2)	300	✓
Annual Fire Extinguisher Check	100	✓
Burglar Alarm Contract	150	✓
Music Licence	500	✓
Trade Waste Removal	500	✓
Broadband and Telephone	600	✓
Business Rates	750	✓
Ostreme Centre - Hire	-30,000	✓
Total	<u>36,100</u>	

Budget Sub Total	1,029,550
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Add Contingency	68,600
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Budget Total	1,098,150
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Less Funded from Earmarked Reserves	494,750
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Budget Requirement 2023/24	<u>603,400</u>
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Annual Band D Precept	£60.89
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✓* RFO Authorised for MumblesFest Infrastructure Costs Only