

# Agenda for Annual Meeting

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## 11 May 2021

**1 - To elect a Chair of the Council**

A nomination has been received for Cllr Martin O'Neill

**2 - To receive the Chair's declaration of acceptance of office**

**3 - To elect a Vice-Chair of the Council**

Nominations have been received for Cllr Rebecca Fogarty & Cllr Will Thomas

**4 - To receive the Vice-Chair's declaration of acceptance of office**

**5 - Apologies for Absence**

**6 - Declarations of Interest**

**7 - To receive the Chair's Annual Report**

**8 - To receive the Covid-19 Response Report**

**9 - Review of delegation arrangements to committees, sub-committees, staff and other local authorities;**

**10 - To review the terms of reference of the standing committees**

**11 - Appoint membership of the standing committees:**

**12. Elect Chairs of the standing committees or delegate power to committees**

**13 - Review and adoption of standing orders and financial regulations**

**14 - Review of representation on or work with external bodies and arrangements for reporting back**

**15 - To appoint observers to the meetings of the governing bodies of the following organisations:**

- a - Oystermouth Historical Society**
  - b - West Cross Community Association**
  - c- Mumbles Development Trust**
  - d - Steering Committee of MCA**
- 16 - To appoint representatives to the following organisations:**
- a - One Voice Wales – Swansea Area Committee**
  - b - Town/Community Council’s Forum**
  - c - Mumbles Forum**
  - d - One Voice Wales - Larger Council’s Committee**
  - e - Ostreme Management Committee**
  - f - Twinning Association of Mumbles**
- 17 - Review of inventory of land and other assets including buildings and office equipment;**
- 18 - Confirmation of arrangements for insurance cover in respect of all insurable risks**
- 19 - Review of the Council’s complaints procedure**
- 20- Review of the Council’s policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation**
- 21 - Review of the Council’s policy for dealing with the press/media**
- 22 - Review of the Council’s employment policies and procedures**
- 23 - Review of the Council’s expenditure incurred under s.137 of the Local Government Act 1972 or the power of well-being.**
- 24 - Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.**
- 25 - The record of councillors’ attendance at council meetings and standing committee meetings upon which they serve shall form part of the minutes of the Annual Meeting of Council.**