



Mumbles
Community Council

**AGENDA PACK
MEETING OF FULL COUNCIL
14 JANUARY 2020**

Table of Contents

AGENDA – FULL COUNCIL 14 JANUARY 2020.....	2
MINUTES OF THE COUNCIL MEETING HELD ON 10 DECEMBER 2020.....	4
CLERK’S REPORT.....	10
CHAIR’S REPORT.....	11
FINANCIAL REPORT	12
HEADS OF TERMS OF LEASE	14
ADVICE FROM CHRIS TYMANOWSKI, SENIOR PARTNER, PETER LYNN & PARTNERS	17
BUDGET REPORT	19

AGENDA – FULL COUNCIL 14 JANUARY 2020

1 - Apologies for Absence

2 - Declarations of Interest

3 - Minutes of the Monthly Meeting held on 10 December 2020

To confirm as a correct record the minutes of the Monthly Meeting held on 10 December 2020.

4 - Recommendation by the Economic Well-being Committee

5 - Ostreme Centre

Please note attached documents: Notes on Lease and Advice from Chris Tymanowski, Senior Partner at Peter Lynn & Partners

RECOMMENDED that the Heads of Terms of the Lease be accepted

6 - Questions to the Chair of the Economic Well-being Committee

7 - Clerk's Report

The report forms part of the agenda pack.

8 - Chair's Report

9 - Financial Report

10 - Budget & Precept 2019/20

To agree a budget and set a precept for the Financial Year ending 31 March 2021.

11 - Questions to the Chair of the Community & Social Well-being Committee

12 - Questions to the Chair of the Cultural Well-being Committee

13 - Questions to the Chair of Environmental Well-being Committee

14 - Questions to the Chair of the Joint Enabling Committee

15 - Exclusion of Press & Public

RECOMMEND that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the

press and public be temporarily excluded, and they are instructed to withdraw

16 - Confidential Items

MINUTES OF THE COUNCIL MEETING HELD ON 10 DECEMBER 2020

MINUTES of the **MONTHLY MEETING of MUMBLES COMMUNITY COUNCIL** held in the Minor Hall, Ostreme Centre, Mumbles on Tuesday, 10 December 2019

Present:

500.12 Councillors

.19

Tim Bull
Pam Erasmus
Rebecca Fogarty
Gareth Ford
Sara Keeton
Rob Marshall

Councillors

Martin O'Neill
Ian Scott
Rebecca Singh
Carwyn Thomas
Will Thomas
Carrie Townsend Jones

501.12 In attendance:

Alain Thomas (Evaluation Consultant) and Paul Beynon (RFO/Assistant Clerk)

502.12 Apologies for Absence

Councillors: Richard Jarvis, Myles Langstone, Philip Reason and Linda Tyler-Lloyd.

503.12 Declarations of Interest

None

504.12 The meeting was adjourned to allow a presentation from Alain Thomas (Evaluation Consultant)

505.12 An outline was provided on how the evaluation process would be completed and noted that initially the evaluation will concentrate on a review of the structure of the Council and its committees as well as reviewing how people work together. Alain to meet with all councillors and staff to discuss the issues during January 2020.

506.12 The meeting was re-convened

507.12 Minutes of the Monthly Meeting held on 12 November 2019

RESOLVED to confirm as a correct record the minutes of the Monthly Meeting held on 12 November 2019.

508.12 Minutes of Special Meeting held on 21 November 2019

RESOLVED to confirm as a correct record, the minutes of the Special Meeting held on 21 November 2019.

Cllr Tim Bull asked that it be minuted that he was surprised the meeting was held on 21 November 2019 and only 7 councillors attended the meeting.

509.12 Clerk's Report

RESOLVED that a lockable LED outdoor noticeboard be purchased at a cost of £730 + VAT from the OC9 Ostreme Centre budget.

510.12 Chair's Report

The Chair presented her report to Council and requested approval to attend the City Carol Service in St. Mary's Church on 19/12/2019

RESOLVED that approval be given for the Chair to attend the City Carol Service on 19/12/2019.

511.12 Finance Report

The RFO presented the Finance Report

Cheque Payments for Approval

			£	£	£	
512.12	4109	Mumbles Traders - Grant	2,200.00	0.00	2,200.00	
513.12	4110	Mayals Primary School - Grant	1,000.00	0.00	0,000.00	0.00
514.12	4111	St. David's School - Grant	5,591.00	0.00	5,591.00	
515.12	4112	Mumbles Methodist Church – Hire of Victoria Hall	23.00	0.00	23.00	
516.12	4113	Pennard Community Council – Training	40.00	0.00	40.00	
517.12	4114	SA1 Solutions – IT Support	450.00	90.00	540.00	
518.12	4115	Picseli Ltd – Multimedia Consultant Dec 2019	416.67	83.33	500.00	
519.12	4116	Complete Self Storage – Dec 2019	116.67	23.33	140.00	
520.12	4117	Virgin Media – Phone and Broadband	261.75	52.35	314.10	
521.12	4118	HMRC – Payroll Deductions Mth 8	529.01	0.00	529.01	
522.12	4119	Cllr Rebecca Singh – Councillors Allowance 2019/20	95.15	0.00	95.15	
523.12	4120	Cllr Rebecca Fogarty – Councillors Allowance 2018/19 and 2019/20	130.10	0.00	130.10	

524.12	4121	Paul Beynon – Ostreme Keys and Paper	54.59	0.00	54.59
525.12	4122	Friends of Clyne Gardens - Grant	970.00	0.00	970.00
526.12	4123	Cllr Rob Marshall – Councillors Allowance 2018/19 and 2019/20	640.00	0.00	640.00
		Total	12,517.94	249.01	12,766.95

527.12 Non-Cheque Payments for approval

£

DD	Barclaycard – see below	616.58
SO	Clerk Salary – November 2019	1,488.36
SO	RFO Salary November 2019	653.75
SO	Ostreme Community Association – Rent December 2019	800.00
	Total	3,558.69

528.12 Barclaycard Purchases

£

iTunes – iPad Storage	0.79
Catalyst2 Services - Website Hosting	15.59
Microsoft – Online Services	22.56
Microsoft – Online Services	100.32
Furniture at Work – Office Tables	216.00
Giff Gaff – RFO Phone Nov 2019	8.00
CCS – Skatepark Planning Fee	190.00
ICO – Registration Fee	40.00
Amazon – Printer Cartridges RFO Printer	23.32
Total	616.58

529.12 Income

£

Business Rates Refund – Walters Crescent	721.81
VAT Refund 2017/18	17,471.67
Total	18,193.48

530.12 Bank Balances at 03/12/2019

£

Current Account	20,155.63
Deposit Account	405,468.12
Total	425,623.75

531.12 Budget Virement

RESOLVED that the following budget virement is approved.

Joint Enabling Committee

Vire £516 from JE6 Newsletter Printing
Vire £57 from JE5 Newsletter Editor
Vire £4 from JE4 Marketing/Publicity
Vire £577 to JE 7 Newsletter Distribution

Office Costs

Vire £511 from OC6 Postages
Vire £54 from OC1 Rent
Vire £20 from OC8 Office Cleaner
Vire £585 to OC2 Broadband/Telephone

General Fund

Vire £10,856 from Contingency
Vire £256 to GN2 Subscriptions
Vire £1,500 to GN9 Chair's Remuneration
Vire £3,600 to GN10 Councillors Allowances
Vire £3,500 to GN11 General Fund Miscellaneous
Vire £2,000 to GN12 Senior Allowances

Payroll

Vire £2,000 from Contingency
Vire £500 to PR2 Pension Contributions
Vire £1,500 to Tax/NI

Recommendations from the Chair of the Cultural Well-Being Committee

532.12 Visit to Havre de Grace 2020

RESOLVED that £1,000 be included in the Cultural Well-Being Committee budget 2020/21 to meet the cost of a Community Council Representative attending the twinning visit to Havre de Grace in 2020 to sign the Twinning Charter on behalf of the Community Council. In future years, giving a grant to the twinning partner would be considered.

Recommendations from the Chair of the Environmental Well-Being Committee

533.12 Glyphosate Free Mumbles

RESOLVED that

- i. Steps are taken to eliminate the use of Glyphosate in Mumbles
- ii. We suggest to Swansea Council that Oystermouth be a trial area
- iii. We use some of our cleansing hours to eradicate weeds in the trial area, organically

534.12 Questions to the Chair of the Environmental Well-Being Committee

The Chair of the Environmental Well-Being Committee was asked if there had been any feedback on the Climate Emergency Statement. The Chair provided the feedback received

RESOLVED that

- i. The Climate Emergency Statement be put on the website as a draft and the community asked for comments on the Statement.
- ii. The Statement be placed on the agenda for the Council meeting on 11/02/2020
- iii. A Public Meeting is held in February 2020 to discuss the Statement.

Recommendations from the Chair of the Community and Social Well-Being Committee

535.12 Grant Application from Vivian Hall

RESOLVED that a grant of £488 be made from the CS1 – Small and Medium Grants budget for the installation of a defibrillator.

536.12 Langland Bay Tennis Courts

RESOLVED that MCC pay Swansea Council £29,452 from the CS4 – Langland Tennis Courts budget for them to undertake the necessary work on the wall to enable the Tennis Courts to be refurbished.

Recommendations from the Chair of the Economic Well-Being Committee

537.12 Ostreme Centre

RESOLVED that

- i. The Heads of Terms of the Lease of the Ostreme Centre from the Diocese be **not accepted** at this stage due to the differing opinions amongst councillors. The revised Heads of Terms from Peter Lynn and Partners be reported to the next Council meeting along with a written report outlining the options open to the Council. Representatives of Peter Lynn and Partners and Mallards be requested to attend the next meeting of Council.

Councillor Tim Bull left the meeting at 7.36pm

- ii. Approval is given to pay the search fees estimated to be in the region of £600 + VAT from the OC9 - Ostreme Centre budget.
- iii. Mumbles Community Council pay the legal fees of the Diocese at a cost of £1,500 + VAT from the OC9 - Ostreme Centre budget.
- iv. The Premises Sub-Committee start drawing up the terms of the future agreement with the Ostreme Community Association.
- v. Fees of £4,000 for Peter Lynn and Partners be approved for the anticipated costs of the head lease and the sub lease from the OC9 - Ostreme Centre budget but the cost of £1,635 for additional work to date be **not approved** until a clear understanding of how the additional costs were incurred is obtained from the Clerk. No further additional costs are to be incurred unless authorised by Council. The RFO is to provide an audit trail of what additional work has been authorised and by whom.
- vi. Mallards are appointed to undertake a Schedule of Conditions for the Ostreme Centre at a cost of £500 + VAT from the OC9 - Ostreme Centre budget.
- vii. Mallards are appointed to enter into negotiations with the representatives of the Ostreme Community Association over the sub-lease at a cost of £400 + VAT from the OC9 - Ostreme Centre budget

538.12 Painting Grant Application

RESOLVED that the Council meets the cost of the paint but that scaffolding should not be required in this instance. Payment would be made on production of receipts for the paint purchased. The cost would be charged to the EC1 - Commercial and Residential Painting Grants budget.

539.12 Storage of Bins – Mumbles Road

RESOLVED that a meeting be arranged with the Cabinet Member for Environment and Infrastructure Management to try to find an acceptable solution to the storage of refuse before it is collected. Cllr Myles Langstone as the City and County Councillor for the area should attend the meeting along with representatives of the Economic Well-Being Committee

540.12 Traffic Calming Measures at Hillgrove

RESOLVED that the scheme be approved and Swansea Council be requested to undertake the work at a cost of £1,431 + VAT from the EC5 – Road Safety budget.

Meeting Closed at 7.50pm

CLERK'S REPORT

1 - Correspondence received since last report to Council

- Letter from CEO Tennis Wales
- Grant Request from Friends of Mumbles Parks
- Grant Request from Mumbles Rangers AFC

CHAIR'S REPORT

I would like to start by wishing you all a very happy new year.

I attended the City Carol Service at St Mary's Church and it was a very enjoyable and well attended event. I was also invited to the Lifeboat Carol Service on December 15th but unfortunately I was away and therefore unable to attend. As the invitation came at short notice it was not possible to offer the invitation to anyone else.

I have no invitations for events in the forthcoming month.

It is extremely disappointing that, after the conduct of some members at last month's meeting, I have to remind councillors that poor behaviour at meetings will not be tolerated.

All councillors are required to abide by both the Code of Conduct and Standing Orders. You are required to show respect and consideration for others and not use bullying behaviour or harass any person. You must not obstruct the transaction of business at a meeting or behave offensively or improperly. If this standing order is ignored, the chair of the meeting shall request such person(s) to moderate or improve their conduct. If such behaviour persists that person may be asked to leave the meeting.

This is a very important meeting and it is beholden on us all to work together so can we please leave any personal animosities outside this meeting.

Thank you

Carrie T Jones
Chair, Mumbles Community Council

FINANCIAL REPORT

1 - Wales Audit Office

The Auditor General for Wales has issued a Report in the Public Interest on Expenditure by Planning Consultants by Mumbles Community Council. The report was discussed at a Special Meeting of Council held on 21/11/2019 and a response to the report has been prepared and sent to the Auditor General for Wales for approval before it is published.

2 - Cheque Payments for Approval

		£	£	£
4124	Mumbles Bowls Club - Grant	2,309.00	0.00	2,309.00
4125	Judith Porch – Twinning Charter Framing	110.00	0.00	110.00
4126	Complete Self Storage – Jan 2020	116.67	23.33	140.00
4127	Cllr Pam Erasmus – iPad Repair	75.00	0.00	75.00
4128	Picseli Ltd – Multimedia Consultant Jan 2020	416.67	83.33	500.00
4129	Newton Neighbourhood Friends – Christmas Party	500.00	0.00	500.00
4130	HMRC – Payroll Deductions Mth 9	529.01	0.00	529.01
4131	Paul Beynon - Stamps	23.04	0.00	23.04
4132	Vivian Hall Management Committee - Grant	488.00	0.00	488.00
4133	Virgin Media – Phone/Broadband	71.75	14.35	86.10
4134	MEC – Skatepark SAB Application	280.00	56.00	336.00
4135	Lichfields – Higher Lane Report	1,750.00	350.00	2,100.00
	Total	6,669.14	527.01	7,196.15

3 - Non-Cheque Payments for approval

		£
Trf	Heatwave Marketing Oct/Nov 2019	460.00
DD	NEST – Pension Contribution	93.48
DD	Barclaycard – see below	552.54
SO	Clerk – Salary Dec 2019	1,488.16
SO	RFO – Salary Dec 2019	653.95

SO	Ostreme Community Association – Rent Jan 2020	800.00
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Total		4,048.13
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Barclaycard Purchases		£
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iTunes – iPad additional storage	0.79
Catalyst2 Services – Website Hosting	15.59
Microsoft – Online Services	22.56
Microsoft – Online Services	100.32
Trinity Mirror – Special Meeting Advert	377.28
Giff Gaff – RFO Mobile Phone	6.00
Kingsbridge Print – Mumbles in Bloom prints	30.00

Total	552.54
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4- Income

	£
Precept Instalment 3	177,863.34

Total	177,863.34
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5 – Bank Balances at 04/01/2020

	£
Current Account	24,281.14
Savings Account	570,483.84

Total	594,764.98
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6 - Budget Virement

Following a review of expenditure to 30/11/2019 against the approved budget for 2019/20 for the Community and Social Well-Being Committee it is **RECOMMENDED** that the following budget virement is approved.

Community and Social Well-Being Committee

Vire £13,600 to CS1 Small and Medium Grants
Vire £3,500 to CS4 Langland Tennis Courts
Vire £5,000 to CS6 Underhill Playground Equipment
Vire £5,500 to CS7 Bicycle Rack
Vire £27,600 from CS2 Large Capital Grants (Underhill)

HEADS OF TERMS OF LEASE

HEADS OF TERMS

For the letting of

Ostreme Centre
Castle Avenue
Mumbles
Swansea
SA3 4BA

Date : 24th September 2019

SUBJECT TO CONTRACT

The Landlord

Swansea & Brecon Diocesan Trust (Incorporated) as Custodian Trustee for the Parish of Oystermouth

FAO: Rev. Canon Keith Evans

Tel:

Email: revkeithevans@talktalk.net

Landlord's Solicitors

Red Kite Solicitors
48 Free Street
Brecon
LD3 7BN

FAO: Mr James Davenport

Tel: 01874 625151

Email:

Landlord's Agents

RJ Chartered Surveyors
Ethos
Kings Road
Swansea Waterfront
SA1 8AS

FAO: Gareth Harries

Tel: 01792 648809

Email: gareth@rj-cs.co.uk

The Tenant

Mumbles Community Council
Ostreme Centre
Castle Avenue
Mumbles
Swansea
SA3 4BA

FAO: Carrie Townsend-Jones

Tel:

Email: carrie.townsendjones@mumbles.gov.uk

Tenant's Solicitors	Tenant's Agents
<p>Peter Lynn & Partners 2nd Floor, Langdon House Langdon Road Swansea SA1 8QY</p> <p>FAO: Mr Adrian Westoby Tel: 01792 450010 Email: adrian@plandp.co.uk</p>	<p>Mallard Chartered Surveyors 23 Chapel Street Mumbles Swansea SA3 4NH</p> <p>FAO: Rhodri Poiner Tel: 01792 361300 Email: Rhodri.poiner@mallard-properties.co.uk</p>

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THE PROPERTY:	Ostreme Centre, Castle Avenue, Mumbles, SA3 4BA
	As set out in Land Registry Title No. WA150340.
LEASE TERM:	50 years from 29 th September 2019.
RENT:	£15,000 per annum, payable quarterly in advance on the usual quarter days.
RENT REVIEW:	The rent to be reviewed every fifth year of the term.
BREAK OPTION:	The review to be by reference to the retail price index.
ASSIGNMENT:	T.B.C.
ASSIGNMENT:	The tenant may assign the whole of the lease with landlord consent not to be unreasonably withheld or delayed subject to an Authorised Guarantee Agreement. Assignment of part will not be permitted.
SUBLETTING:	
	The property will be held subject to, but with the benefit of a Statutory Tenancy pursuant to Part II of the Landlord and Tenant Act 1954 in favour of the Ostreme Community Association at a rent of £7,000 per annum.
	The Lease will be a Lease of the Reversion to that tenancy. Subject to that, subletting of whole or part is permitted with landlord consent not to be unreasonably withheld or delayed. Provision to be made to allow informal lettings to the various organisations which use the building on the basis that they do not acquire rights of occupation.
USER CLAUSE:	
	The property is to be used for the benefit of the community but not for any commercial use.
REPAIRS:	
	The tenant to be responsible for repairing and maintaining the property to a good standard. The tenant requires a schedule of condition to be attached to the lease recording the condition at the time of the grant of the lease. The landlord has agreed to this and the tenant's agent will prepare the necessary schedule for approval by the landlord's agent.

INTEREST:

The lease will be subject to a penalty interest rate of 4% above bank base rate on arrears of rent and other payments due to the Landlord.

INSURANCE :

The tenant is to insure the property.

COSTS:

The tenant to be responsible for the landlord's surveyors' costs of £1,500 plus VAT for negotiating the lease terms, together with the landlord's surveyors costs for dealing with the schedule of condition. The tenant is also to be responsible for the landlord's solicitor's costs which are to be confirmed.

SUBJECT TO:**Tenant:**

Approval of Mumbles Community Council.

Landlord:

Approval of All Saints Parochial Church Council.

Approval of the Swansea and Brecon Diocesan Trust.

ADVICE FROM CHRIS TYMANOWSKI, SENIOR PARTNER, PETER LYNN & PARTNERS

Further to meeting on 11th November I have set out below the advice you instructed you wanted to make a fully informed decision on which option to pursue to take matters forward. The two options are as follows:

Option 1

It was originally agreed in principle with the Church and the Ostreme Community Association (OCA) that you would take an 'overriding lease' of the Centre from the Church subject to the existing lease to OCA, see below on existing lease terms. The aim being for the Church to step back from any involvement with the Centre ASAP. You would then negotiate new terms with OCA as to their occupation and future use / development of the Property.

I subsequently advised that there was the alternative of Option 2 as set out below to conclude matters now rather than sub-lease negotiations being dragged out post completion of the overriding lease.

I attach an email from David Blyth to Paul Beynon and Ostreme general email, setting out proposed terms for a new sub-lease. Such term need to be agreed whether we go for Option 1 or 2.

David Palmer acts for OCA and has advised he agrees the Option 2 structure I have proposed is sensible and would support us and direct his clients accordingly if we wanted to proceed with this option.

OCA currently occupy further the a 35 year lease dated 17.12.1979 which expired circa 4 years ago. They are holding over as statutory periodic secured tenants. I attach a brief summary of the Current Lease terms and some potential issues.

If you take an overriding lease now and subsequently terms for a new sub-lease can't be agreed with OCE, in order to force the issue, you would have to follow the lease renewal procedure set out in the Landlord & Tenant Act 1954. You would have to serve a s.25 notice, this needs to be served not more than 12 months and not less than 6 months before the termination date specified in the notice. In essence you would give OCA say six months and 1 week terminating the current lease and offering them a new lease.

The s.25 notice is quite short, it specifies the proposed term, rent, demise and any other terms of the new lease. If the lease is then not agreed, after the expiry date you can issue court proceedings for the court to decide the terms of the renewal. The legal cost of issue of such proceedings would be between £2,500 and £3,500 plus VAT plus the Court issue fee. Proceedings could then take 4 – 8 months to conclude if the matter went to trial. A trial could cost £8,000 to £10,000 plus VAT in legal fees. The judge would decide the new

lease terms. The tenant does not have to accept them and can chose to walk away, if the tenant accepts the terms the landlord is bound to enter into the lease.

Very few commercial matters go to Court, parties pretty much always agree terms once proceedings have been issued. There is incentive to agree terms as the longer proceedings go on, even if 'stayed' on a monthly basis, the greater legal costs will be.

Option 2

Instead of taking an overriding lease now with subsequent negotiation of terms of a new sub-lease, I advised that the new sub-lease should be agreed now and the sub-lease completed the same time as the new lease to you, and the existing lease to OCA surrendered simultaneously. While it forces matter now, it avoids any of the issues in Option 1 with ongoing delays in agreeing matters and potential for Court proceedings

General

Option 2, as I proposed when we first met, is fundamentally different in structure from Option 1 as was set out in Mr Batcup's paper 1. I still stand by my advice that this is a better option but will undoubtedly draw things out longer now than if Option 1 were pursued, but avoids the . Reading Mr Batcup's paper 1, para's 6 – 8, with Option 1 the Church will receive full market rent quicker than if we pursue Option 2. I suspect this is why the Church are pushing for Option 1.

If you need to discuss, or clarification on any of the above, please call or email for me to drop in to discuss face to face.

With kind regards

Chris Tymanowski
Partner

Email – chris@plandp.co.uk

Peter Lynn & Partners Solicitors

Langdon House, Langdon Road, SA1 Waterfront, Swansea SA1 8QY
Tel: 01792 450010 · Fax: 01792 462881

BUDGET REPORT

Report of the Responsible Financial Officer

Draft Budget 2020/21

The Draft Budget 2020/21 for Mumbles Community Council is attached.

The draft budget reflects the aims and ambitions of the Council's Well-Being Committees who have considered their draft budget to be recommended to Council for approval as required by Financial Regulations.

The approved Council Budget for 2019/20 was £551,261 and the RFO **recommends** that as a minimum the approved budget should be increased by a percentage to cover inflation over the last year. If the budget is not increased to cover inflation then the budget is being reduced as prices have increased due to inflation.

It is recommended that a 2% increase be added to the 2019/20 approved budget which is shown below with the figures rounded to the nearest £100

	£
Approved Budget 2019/20	551,300
Add 2% for Inflation	11,000
Minimum Budget 2020/21	562,300
Band D Equivalent	57.25

The draft budget 2020/21 total is £762,900 which includes a 10% contingency to cover any additional or unforeseen expenditure during the year. The draft budget also includes the use of £296,450 of earmarked reserves which are shown against each Committee's draft budget.

Council is free to set a budget at any level but if it accepts the recommendation of a 2% increase then the draft budget needs to be reduced by £200,600 to set a budget for 2020/21 at £562,300.

Mumbles Community Council - Draft Budget 2020/21

Items	Actual 2018/19 £	Original Budget 2019/20 £	Revised Budget 2019/20 £	Draft Budget 2020/21 £	RFO Authorised
Office Costs					
Rent	5,750	3,019	2,900	0	
Broadband, Fax & Telephone	1,145	849	1,500	900	✓
Rates	1,259	683	600	0	
Electricity	750	250	100	0	
Stationery	559	551	600	600	✓
Postage	31	661	200	200	✓
Photocopying	1,043	221	500	600	✓
Office Cleaner	875	520	500	0	
Office Costs- Total	11,412	6,754	6,900	2,300	
Ostreme Centre					
Rent	0	0	3,750	15,000	✓
Rates	0	0	0	0	
Electricity	0	0	500	1,800	✓
Gas	0	0	300	1,400	✓
Water	0	0	150	600	✓
Insurance	0	0	300	1,300	✓
Minor Maintenance	0	0	250	1,000	✓

Annual Gas Safety Check	0	0	0	200	✓
Annual Fire Safety Alarm Check (2)	0	0	0	300	✓
Annual Fire Extinguisher Check	0	0	0	100	✓
Burglar Alarm Contract	0	0	0	150	✓
Ostreme Centre	0	20,000	20,000	0	
Ostreme Community Association - Loan	0	0	15,000	0	
Ostreme Centre Total Expenditure	0	20,000	40,250	21,850	
Rent - Ostreme Community Association	0	0	1,750	7,000	
Loan Repayment	0	0	5,000	5,000	
Ostreme Centre Total Income	0	0	6,750	12,000	
Ostreme Centre Net Expenditure	0	20,000	33,500	9,850	
<i>Payroll</i>					
Salary	18,884	33,487	33,850	36,600	✓
Marketing, Editorial and Events Planner	0	0	0	10,800	✓
Environmental Engagement Officer	0	0	0	10,600	✓
Community Engagement Officer	0	0	0	10,600	✓
Pension Payments	455	382	2,400	12,900	✓
National Insurance	4,357	1,842	2,200	2,900	✓
Chair's Remuneration	0	500	1,500	1,500	✓
Senior Allowance	0	0	2,000	2,500	✓
Councillor's Remuneration	0	2,700	3,900	2,700	✓
Accountants Fees (Payroll)	173	176	200	200	✓

Payroll - Total	23,869	39,087	46,050	91,300	
General Fund					
Insurance	1,561	1,551	1,600	1,700	✓
Subscriptions	191	276	200	300	✓
Scribe Accounting Package	0	0	500	500	✓
Survey Monkey	0	0	350	350	✓
Audit Fee	525	882	550	5,500	✓
One Voice Wales	2,637	2,756	2,800	2,800	✓
Storage	1,657	1,400	1,400	1,400	✓
Elections	7,412	5,000	5,800	5,000	✓
Royal Mail Reply Service	97	110	100	100	✓
Rental for Parish Online Maps	250	276	250	250	✓
Chair's Remuneration	0	0	0	0	
Councillor's Remuneration	0	0	0	0	
Senior Allowance	0	0	0	0	
Miscellaneous	1,559	0	3,500	2,000	✓
General Fund - Total	15,889	12,251	17,050	19,900	
Community and Social Well-Being Committee					
Small and Medium Grants	33,706	60,000	38,600	60,000	
Large Capital Grants (Underhill)	22,825	140,000	100,000	200,000	
Skatepark	126	134,000	15,000	330,000	
Skatepark Assumed Grant	0	0	0	-200,000	
Langland Tennis Courts	0	87,500	91,000	0	

Underhill Park Play Area - Wetpour Surface	0	30,000	0	0	
<i>Youth Club</i>	3,500	0	0	0	
<i>Pathway Yalton Park</i>	15,149	0	0	0	
<i>Bowls Club Green</i>	3,623	0	0	0	
<i>Picket Mead Path</i>	20,000	0	0	0	
Underhill Playground Equipment	0	0	5,000	0	
Bicycle Rack	0	0	8,800	0	
West Cross Playground	0	0	0	50,000	
Community Engagement Officer - Resources	0	0	0	10,000	
Budget Total	98,929	451,500	258,400	450,000	
Less Earmarked Reserves					
Small and Medium Grants	0	0	0	-35,000	
Large Capital Grants (Underhill)	0	0	0	-100,000	
Skatepark	0	-134,000	-15,000	-119,000	
Langland Tennis Courts	0	-37,500	-37,500	0	
Underhill Park Play Area - Wetpour Surface	0	-25,000	-30,000	0	
Bicycle Rack	0	0	-3,300	0	
Earmarked Reserves Total	0	-196,500	-85,800	-254,000	
Community and Social Well-Being Committee - Total	98,929	255,000	172,600	196,000	
<i>Cultural Well-Being Committee</i>					
Twinning	954	1,500	2,100	1,500	
Mumbles in Bloom - Contestant	1,590	90	100	0	
Mumbles in Bloom - Competition	554	2,000	2,000	0	

Christmas Motifs	12,235	5,540	6,000	5,800	✓
Christmas Trees (Inc. Picket Mead Living Trees)	234	6,491	6,500	7,100	
Inspection of Southend Tree	0	520	500	500	
New Christmas Motifs (2)	0	1,000	0	1,200	
New Lights - Blackpill Christmas Tree	0	1,000	1,000	1,000	
Event Planning and Organisation	1,780	3,600	5,000	0	
Mumbles Fest	26,793	17,000	9,600	20,000	
Oyster Festival	5,000	2,000	2,000	0	
Community Parties	535	2,200	2,100	2,000	
<i>Christmas Event</i>	450	0	0	0	
Schools Competition	0	1,000	600	1,000	
St David's Day Event and Dragon Parade	0	4,000	4,000	2,000	
Food Festival	0	4,000	4,000	0	
Mumbles Food Festival	0	0	0	7,500	
Mumbles Fashion Shows	0	0	0	2,000	
Mumbles Guided Walks	0	0	0	1,500	
Digital Archive	0	0	0	10,000	
Budget Total	50,125	51,941	45,500	63,100	
Less Earmarked Reserves					
Schools Competition	0	-1,000	-600	-400	
St David's Day Event and Dragon Parade	0	-2,000	-2,000	0	
Mumbles Fest	0	0	0	-7,400	
Earmarked Reserves Total	0	-3,000	-2,600	-7,800	

Cultural Well-Being Committee - Total	50,125	48,941	42,900	55,300	
<i>Economic Well-Being Committee</i>					
Commercial and Residential Painting Grants	2,572	2,500	2,500	5,000	
Extension of Bus Service	955	3,400	3,400	3,400	
Ostreme Centre - Development Costs	0	10,000	10,000	20,000	
Planning Applications	0	5,000	2,500	5,000	
Road Safety	8,160	10,000	2,000	10,000	
Mayals Road/Fairwood Road - Double Yellow Lines	0	0	0	3,300	
Cleansing - Bus Shelters	0	0	0	1,000	
Cleansing - Winter Opening Southend Toilet	0	0	0	4,000	
<i>Llwynderw School Safety Measures</i>	7,868	0	0	0	
Low Speed Environments (Shared Space)	0	0	0	20,000	
Integrated Transport Partnership	0	0	0	35,000	
Santander Bike Hub - Blackpill	0	0	0	5,000	
Solar Powered Public Lighting Schemes	0	0	0	5,000	
Mumbles Road Refuse Collection Point	0	0	0	10,000	
Parking Warden	0	0	0	24,600	
Small Business Grants Scheme	0	0	0	20,000	
Premises Refurbishment	0	0	0	50,000	
Budget Total	19,555	30,900	20,400	221,300	
Less Earmarked Reserves					
Commercial and Residential Painting Grants	0	-2,500	-2,500	0	
Parking Warden	0	0	0	-24,600	
Mayals Road/Fairwood Road - Double Yellow Lines	0	0	0	-3,300	

Cleansing - Bus Shelters	0	0	0	-750	
Earmarked Reserves Total	0	-2,500	-2,500	-28,650	
Economic Well-Being Committee - Total	19,555	28,400	17,900	192,650	
<i>Environment Well-Being Committee</i>					
Civic Amenities - Street Furniture	11,353	10,516	10,700	11,000	
Floral Decorations	8,420	8,171	8,100	9,150	
Wildflowers	202	262	250	500	
Jubilee Garden	0	100	100	0	
Landscaping Community Buildings	0	100	0	500	
Flora in Schools	0	3,500	3,500	3,500	
Mayals Road/Fairwood Road - Double Yellow Lines	0	3,300	0	0	
Cleansing - General/Dog Poo - 4 hours per day	14,512	14,084	14,100	18,100	
Cleansing - Winter Opening Southend Toilet	0	4,000	4,000	0	
Cleansing - Bus Shelters	0	1,000	250	0	
Environmental/Natural History Activities	0	600	600	600	
<i>Bottle Filler</i>	1,632	0	0	0	
Mumbles in Bloom - Contestant	0	0	0	100	
Mumbles in Bloom - Competition	0	0	0	2,000	
Environmental Engagement Officer - Resources	0	0	0	10,000	
Environmental Grant Fund	0	0	0	10,000	
Community Orchard	0	0	0	600	
Climate Emergency Awareness Raising	0	0	0	1,000	
Budget Total	36,119	45,633	41,600	67,050	

Less Earmarked Reserves					
Civic Amenities	0	-10,516	0	0	
Environmental/Natural History Activities	0	-600	-600	0	
Earmarked Reserves Total	0	-11,116	-600	0	
Environmental Well-Being Committee - Total	36,119	34,517	41,000	67,050	
<i>Joint Enabling Committee</i>					
Multimedia Consultant	1,600	2,400	2,900	5,000	✓
Website, Email, Media Management	1,899	600	300	700	✓
Website and Email Hosting and Domain Name	1,178	1,268	1,450	1,500	✓
IT Support	0	0	500	800	✓
Marketing/Publicity Leaflets and Posters	1,958	7,128	5,000	5,000	
Marketing Plan	0	0	0	5,000	
Newsletter Editor	0	1,000	1,000	0	
Newsletter Printing	380	2,226	1,700	1,900	
Newsletter Distribution	960	1,000	1,600	1,750	
Publicity Banners	141	1,200	1,200	0	
<i>Community Planning - Miscellaneous</i>	885	0	0	0	
Banner Display Stand	0	0	3,550	0	
Training Courses and Associated Costs	2,187	5,000	3,000	3,000	
Community Consultation	0	5,000	1,000	5,000	
Evaluation Services	0	10,000	10,000	5,000	
Honour of Mumbles	0	0	0	500	

Tourism Plan - Improved Signage	0	0	0	2,000	
Budget Total	11,188	36,822	33,200	37,150	
Less Earmarked Reserves					
Banner Display Stand	0	0	-3,000	0	
Training Courses and Associated Costs	0	0	0	-2,000	
Community Consultation	0	0	0	-4,000	
Earmarked Reserves Total	0	0	-3,000	-6,000	
Joint Enabling Committee - Total	11,188	36,822	30,200	31,150	
Budget Sub-Total	267,086	481,772	408,100	665,500	
Add 10% Contingency Reserve		69,489		97,395	
Total Budget Requirement	267,086	551,261	408,100	762,895	
Annual Band D		£55.29		£77.67	

